



BOG – Meeting Minutes

Date of Meeting: October 29, 2025

Location: HEAPY/Virtual

Minutes Prepared By: Bryan Kinch

Time: 8:00 AM – 9:00 AM

Attendees:

| | | | |
|-----------------|--------------|------------------|----------------|
| Jennifer Butsch | Sara Sowers | McKenna Amerson | Jennifer Eller |
| Matt Dill | Taylor Darby | Alexander Glueck | Rick Pavlak |
| Brian Turner | Bryan Kinch | Haithem Murgham | |

September Meeting Minutes – Approved

PRESIDENT REPORT – Kevin Sturm – Not Present

PRESIDENT-ELECT – Bryan Kinch

- Jennifer Eller noted that she is switching to a Practice Coordinator position, outside of HVAC and will not be renewing her ASHRAE Membership. This means the Membership position will be open after this Society Year.
- We are still looking for a refrigeration chair, a Treasurer, Secretary and Membership Chair.
- Bryan will connect with Jennifer Eller on planning an event at the Engineers Club.
 - o Bryan will review the UD Basketball schedule and send out possible dates for the Holiday Party.
- Jennifer Eller additionally noted the passing of Tom Ferdelman, and discussed the inclusion of an In-Memorium in the most recent Newsletter.
- Bryan will switch the next Chapter meeting to 11/19, virtual only (from 11/26, which is the day before Thanksgiving).

TREASURER REPORT – Taylor Darby

| Category | Amount \$ |
|-----------------|--------------------|
| Fundraising | \$9,708.33 |
| Main | \$13,900.82 |
| Scholarship | \$20,183.08 |
| Total | \$43,792.23 |

- Taylor noted that she has submitted all information to the State and they have cashed the checks sent, but no official notice from the State has been delivered. Taylor believes there is a possibility that the approval was sent via mail.
 - o Jennifer Eller will check the PO box today to see if the approval is there.

The Chapter may not act for the Society.



SECRETARY – Vacant

PAST PRESIDENT/ MEMBERSHIP PROMOTION REPORT – Jennifer Eller – Not present

RESEARCH PROMOTION – Brian Turner

- Brian noted that they need to get donations from everyone on the Board for POAE points by 11/15.
 - Jennifer Eller will send Brian CIQ to identify Board Members.
- Brian discussed the preliminary planning of the Golf Outings

YEA (Young Engineers in ASHRAE) –Matthew Worsham & Brian Mackey – Not Present

HISTORY REPORT – Bryan Schenck, Not Present

CTTC (CHAPTER TECHNOLOGY TRANSFER COMMITTEE) – Sara Sowers

- Sara noted that speakers are line up for the next few meetings.
- Sara noted that she was interested in exploring a tour at Cincinnati Fan, Taylor will help connect the chapter to Cincinnati Fan.
- Jennifer B. asked about whether the Chapter needs a regulatory topic at the chapter, Sara was unsure but both committed to check.
- Jennifer B. inquired about a Society President visit, Jennifer E. noted that the process changed a bit to reduce the travel burden.
 - Jennifer B. noted that she knows the President well and could help coordinate. She will reach out and see what his availability is.

SCHOLARSHIP & STUDENT ACTIVITIES – Haithem Murgham

- Haithem noted that Sinclair is doing lots of student tours.
- Haithem noted that two student's received scholarships last year and noted the increase in scholarship amount of this year. Haithem will share the new amount in the following days.

GOVERNMENT AFFAIRS - Jennifer Butsch

- Jennifer reviewed the proposed changes to refrigerant regulations from the EPA. Noting that she is hopeful that further guidance on these regulations will be sent out before the end of the year.
- Jennifer noted that IRA funding technologies such as wind and solar is stepping down.
- Jennifer also noted ongoing uncertainties with tariffs and reductions in force at the EPA.

NEWSLETTER – McKenna Amerson

- McKenna send out requests for information to relevant parties.

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- McKenna noted that she will include the In Memorium for Tom Ferdelman.
- She also noted the need for information on Research Promotion.
- Jennifer B. noted that she would like to include a Regulatory update for the Newsletter.

REFRIGERATION – Vacant, No one Assigned

GENERAL

Meeting Adjourned at 8:38AM