



BOG – Meeting Minutes

Date of Meeting: October 16, 2024

Location: Heapy / Virtual

Minutes Prepared By: Bryan Kinch

Time: 8:00 AM – 9:00 AM

Attendees:

Kevin Sturm	Matthew Worsham	Matt Dill	Rick Pavlak
Jennifer Eller	Anna Moore	Haithem Murgham	
Lorraine Kapka	Bryan Kinch	Brian Mackey	

September Meeting Minutes Approved unanimously.

PRESIDENT REPORT – Kevin Sturm

- Our current treasurer Zak Schultz has resigned from his position as Treasurer of Dayton ASHRAE Chapter. Zak has been focused on a project Nashville, TN and can no longer support our Dayton ASHRAE Chapter.
- Jennifer Eller has stepped up to fill the role as Dayton ASHRAE Chapter Treasurer.
- We are currently seeking a new Treasurer, please advise BOG if you have someone in mind!
- Kevin motioned for Zak Schultz be removed from the Chapter's Bank Accounts and Jennifer Eller be added to the account.
 - The motion was seconded by: Matthew Worsham
 - The motion was approved unanimously.
- Kevin suggested that the three main positions be 2-year roles rather than the 1-year roles they are currently.
 - The treasurer would start with a 2-year rotation, with a start date as July of 2024.
 - It was suggested that this will be discussed in more detail in the next BOG Meeting.
- Monday's Chapter Meeting: Topic was Boiler Venting.
 - Attendance was 18 people, and the presenter was well received.
- The Chapter's 75th Anniversary was discussed and planning is underway for two separate events:
 - 1) Panel Board Discussion at Carillon Park followed by a scavenger hunt. Dave Crosly will reach out to the Carillon Park, and Jennifer Eller will be coordinating activities with Dave.
 - 2) Dayton Dragons Game Suite or Party Deck, Sara Sours & Kevin Sturm will coordinate the event logistics with assistance from Brian Turner.
 - Haithem Murgham will assist either event as needed.
 - Nathan Lammers will communicate the event details to Dayton ASHRAE chapter members as this moves forward.

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BOG – Meeting Minutes

PRESIDENT ELECT – Mark Mehicic, Not Present

TREASURER REPORT – Jennifer Eller, Nothing new

SECRETARY – Bryan Kinch, nothing New

PAST PRESIDENT/ MEMBERSHIP PROMOTION REPORT – Jennifer Eller

- Jennifer noted that the Chapter has 2 new members (3 for the Society Year).
- She has noted that she will continue to seek out ways to drive membership such as UD and Sinclair Student chapters to encourage their membership while students and upon graduation.

RESEARCH PROMOTION – Brian Turner, Not Present

YEA (Young Engineers in ASHRAE) – Matthew Worsham, Brian Mackey

- Anna Moore, Cincinnati ASHRAE Chapter President will send the event flyer to Jennifer Eller and Andrew Chiasson.
 - Matthew mentioned that the flyer needs to be updated to reflect changes and additions to sponsorships.
 - It was discussed that sponsorships would be general rather than specific such as the "Drink Sponsor" or "Game Sponsor" etc.
 - It was also discussed that the Chapters will send out Thank you Cards to all sponsors.

GOVERNMENT AFFAIRS - Jennifer Butsch, Not Present

HISTORY REPORT – Bryan Schenck, Not Present

CTTC (CHAPTER TECHNOLOGY TRANSFER COMMITTEE) – Sara Sowers, Not Present

- Kevin mentioned a "Tech Tour" selected for April. Rick Pavlak suggested the Vertiv Microgrid in Delaware, Ohio. The tentative plan would be to charter a bus to take members to the microgrid. Food will also be served.
 - Jennifer requested that HEAPY be notified prior to the event as the HEAPY parking lot will be used.

SCHOLARSHIP & STUDENT ACTIVITIES – Haithem Murgham

- Lorraine noted that we have an application this year, requesting that the contact email be changed from her to Haithem, Nathan, and Andrew. This has been updated.
- Kevin mentioned Rick's suggestion to add a Student Chapter Assistance Fund to the budget for Local College & University ASHRAE Student Chapters.
- Rick suggested that this could be partially funded with the golf outings fund raiser.

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BOG – Meeting Minutes

- Kevin suggested that the golf outing funds be allocated under the following “guidelines”:
 - 50% for RP
 - 35% for Scholarship
 - 15% for the new Student Chapter Assistance Fund
- Kevin motioned to add this fund to the budget.
 - The motion was seconded by: Bryan Kinch
 - The motion passed unanimously.

REFRIGERATION – Vacant, No one Assigned

GENERAL

- Kevin will reach out to Jennifer Butsch for an update on Government Affairs.
- The chapter is still looking to fill the Refrigeration.

Meeting Adjourned at 8:56AM

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