



BOG – Meeting Minutes

Date of Meeting: August 21, 2024

Location: Heapy / Virtual

Minutes Prepared By: Bryan Kinch

Time: 8:00 AM – 9:00 AM

Attendees:

Brian Turner	Rick Pavlak	Jennifer Butsch	Nathan Lammers
Jennifer Eller	Sara Sowers	Kevin Sturm	Brian Mackey
Matt Dill	Mark Mehicic	Matthew Worsham	Bryan Kinch
Lorraine Kapka			

July Meeting Minutes Approved.

PRESIDENT REPORT – Kevin Sturm

- Kevin gave a recap of the CRC Region V. Attendees were:
 - Jenifer Eller
 - Kevin Sturm
 - Nathan Lammers
 - Mattew Worsham
 - Brian Mackey
- CRC had a panel of local executives such as HEAPY CEO
 - Kevin would like to propose doing a panel at the 75th Anniversary event, bringing in some executives or prominent local ASHRAE Members to talk about their experience with ASHRAE and their experience in our industry.
- Kevin also proposed putting together a committee for the 75th Anniversary event.
 - Jennifer suggested that the panel represent a spectrum of experience, from more tenured individuals to mid-career individuals and new graduates/YEA members.
- Lorraine suggested that the panel event might serve as a good student event.
- Kevin suggested that Dave Crossley be one of the members of the committee
- Kevin discussed the Dayton Builders Exchange meeting.
 - Congressman Mike Turner, DPS Superintendent, WPAFB individuals were all present
- Kevin inquired about the K12 Techfest, which is in February.
 - This event is typically included in the newsletter. The event is very highly attended every year.

The Chapter may not act for the Society.



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- ASHRAE having a presence there was discussed, as well as an activity for the kids to do at the table.
 - Jennifer suggested the trainer, if SCC still has the trainer and if ASHRAE could use as an activity
- Kevin made a note to discuss the Treasure Audit with Zach.
- Kevin presented the Chapter Service Awards to:
 - Brian Turner
 - Rick Pavlak
- Kevin presented the Certificate of Achievement for the Chapter reaching goals for Research Promotion
- Kevin presented a gift to Jennifer for her past service as President

PRESIDENT ELECT – Mark Mehicic, nothing new.

TREASURER REPORT – Zak Schultz, Not Present

SECRETARY – Bryan Kinch, nothing New

PAST PRESIDENT/ MEMBERSHIP PROMOTION REPORT – Jennifer Eller

- Jennifer also attended the Builders Exchange event, has discussed membership with attendees.
- ASHRAE will have a table at PIVOT.

RESEARCH PROMOTION –Brian Turner

- Brian reviewed the donation for Board Members for PAOE points. The deadline is November 15th
 - Kevin discussed the benefits of Research Promotion both locally and nationally.
- There is a link in the newsletter every month where donations can be made.
- Brian will provide the link to members closer to the deadline.

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YEA (Young Engineers in ASHRAE) – Matthew Worsham, Brian Mackey

- Matthew & Brian Mackey reviewed the CRC event and noted that he and Brian had good meetings with other chapter YEA teams and are working on developing events and programming for YEA.
- Matthew asked Jennifer Eller how to run relevant reports on the ASHRAE YEA Members

GOVERNMENT AFFAIRS - Jennifer Butsch, Not Present

HISTORY REPORT – Bryan Schenck, Not Present

CTTC (CHAPTER TECHNOLOGY TRANSFER COMMITTEE) – Sara Sowers

- Sara met with the CTTC Chair from Cincinnati, and they agreed to share speakers for events. Once such speaker has been booked for October
- A speaker on ethics would be good idea, but a speaker has not yet identified.
 - This was the suggested topic for the January meeting.
- Sara is also working on a speaker for student night.
- Sara also had a meeting with Matt Klok, who is a regional CTTC Chair for chapter CTTC chairs, where he showed how to access BaseCamp site and asked for set of goals to be sent in by end of September. Sara is developing these now.
- Sara is working on getting the event set up for the October meeting, and discussed the EventBrite needs.
 - Jennifer noted that other options besides EventBrite are being evaluated.
 - Nathan Lammers noted that the goal would be to transition from EventBrite eventually.
- Nathan then discussed the website fees that are due soon.
 - Fees for hosting, renewal, domain, and domain privacy are due (tri-annual dues)
 - This fee will need to be approved and is around \$1,162.15.
 - Nathan will send this to Zach for review and approval.
 - Lorraine noted that this amount is higher than what was shown in the budget.
 - The fee is due early next year, this item will be voted on in the next board meeting.

SCHOLARSHIP & STUDENT ACTIVITIES - Andrew Chiasson, Not Present

REFRIGERATION – Vacant, No one Assigned

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GENERAL

- The pathway from Secretary to President was discussed, and ideas such as Mentorship spaces as Co-Chairs to allow for more learning prior to taking on more formal roles.
- Jenifer suggested things like attendance and certificates might be switched to the Secretary, but Brian noted that Membership has access to emails, making it easier to do these activities.
- Adding Co-Chairs for multiple roles was discussed

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