



## BOG – Meeting Minutes

**Date of Meeting: April 17, 2024**

**Location: Virtual**

**Minutes Prepared By: Bryan Kinch**

**Time: 8:00 AM – 9:00 AM**

### **Attendees:**

Bryan Kinch	Zak Schultz	Brian Turner	Haithem Murgham
Lorraine Kapka	Jennifer Butsch	Jennifer Eller	Evan Nutt
Brian Mackey	Rick Pavlak	Matt Dill	Sara Sowers

**March Meeting Minutes** Not provided, not approved.

### **PRESIDENT'S REPORT** – Jennifer Eller

- March Meeting Minutes were not provided ahead of the meeting, so they were not voted on or approved during this meeting.
- Bryan Kinch, who will be taking on the role of Secretary next term, introduced himself and is taking notes for this meeting.
- Jennifer Eller is taking on the role of Membership Promotion
- Brian Mackey will take on the role of YEA Chair
- Position voting will take place, likely over Survey monkey.
  - It was suggested to give no more than one week for voting.
- Jennifer noted her upcoming vacation till May 8<sup>th</sup>.
  - It was suggested that an abbreviation of the newsletter with one page on the golf outing and the slate of new candidates on the other be published
- Presidential Award of Excellence (PAOE) will be a topic of next meeting, this is tentatively scheduled for an in-person meeting in order to help take care of relevant items.
- CIQ spreadsheet has been placed on BaseCamp.
  - This includes a list of positions, chairs, and regional positions.
  - This will be updated.
  - Additional members will need to be added to Basecamp to allow access.
- Regional News
  - There were talks of the bi-annual conference (winter) being in Las Vegas, as well as shifting the Summer and Winter conferences further apart.
  - This means that they will likely shift away from Chicago as the location for every other year.
  - Society Presidents were cutting back on regional visits.
    - The incoming president will attend CRC.

**The Chapter may not act for the Society**



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- Brian Turner gave an update on the golf outing. He will be reaching out to people shortly and is looking for additional registration volunteers.
  - Jennifer and Brian will be helping, still looking for 1-2 more.
- Indy conference
- CRC conference signups (Cincinnati)

### **RESEARCH PROMOTION** – Matt Dill, not present. Brian Turner gave an update.

- Brian noted that he will reach out to Copeland for an update.
- It was noted that we are behind and need to work on outreach.

### **PRESIDENT-ELECT REPORT** – Kevin Sturm, Nothing New

- ASHRAE has a President-Elect Training in Fort Wayne, Kevin will be attending.
- Kevin noted that the tour of the lab at Sinclair was a great event, Haithem did a good job organizing.
- Kevin inquired about joint chair positions. Are joint arrangements acceptable?
  - Jennifer noted that there are Co-Chairs for some positions, so that this should be acceptable.
  - Jennifer noted that she has a potential Co-Chair for YEA.
    - Kevin noted that he may also have a potential Co-Chair identified.

### **TREASURER REPORT** – Zak Schultz

- FUNDRAISING: \$29,073.57
- MAIN: \$10,373.54
- SCHOLARSHIP: \$10,180.83
- **TOTAL: \$49,627.94**

### **SECRETARY** – Mark Mehicic, not present. Bryan Kinch took minutes.

### **MEMBERSHIP PROMOTION** – Vincent Caudill, not present.

### **SCHOLARSHIP REPORT** - Lorraine Kapka

- Still NO scholarship applicants. Lorraine suggested a change to how scholarships are done.
  - Rick Pavlak suggested helping SOCHE funding internships in HVAC.
  - It was mentioned that students seem to have less incentive to apply for scholarships.
- Jennifer suggested that the scholarships be promoted at local events like PIVOT.
- Lorraine mentioned challenges with getting students to apply. She has spoken to other Universities that work with student organizations to support initiatives.

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**STUDENT ACTIVITIES** - Andrew Chiasson, not present.

**YEA (Young Engineers in ASHRAE)** – NO ONE ASSIGNED HERE, VACANT

**GOVERNMENT AFFAIRS** - Jennifer Butsch, not present

**HISTORY REPORT** – Bryan Schenck, Not Present

**CTTC (CHAPTER TECHNOLOGY TRANSFER COMMITTEE)** – Evan Nutt

- Sara Sowers from MSD would take over from Evan July 2025
- Will set up placeholder events and begin transitioning event scheduling.

**REFRIGERATION** – Mike Saunders, not present

**GENERAL**