

Date of Meeting: February 16, 2022

Location: Virtual

Minutes Prepared By: Trent Hayden

Time: 8:00 AM – 9:00 AM

Attendance

Mike Weisman
Tom Mastbaum
Rick Pavlak

Matt Dill
Brian Turner
Vincent Caudill

Paul Hawkins
Lorraine Kapka
Russell Marcks

Mike Saunders
Evan Nutt

Decisions Made

Action Items

Assigned To:

Minutes

PRESIDENT'S REPORT

- Rick motions to approve as amended January 2022 minutes, Lorraine seconds, approved.
- Website Hosting – Extending website hosting at 16.99 for the next 3 years, beginning in July.
 - Matt motions to approve, Lorraine seconds, approved.
- Leadership Conference (Atlanta) – Postponed until March of 2023 – Looking for 20-25 attendees.
- ASHRAE Summer Conference (Toronto) – Attendees should insure they have passport prepared.
- Chapter Presidents Meeting – Pres. Elect. training in Fort Wayne for Jennifer.
- Chapter Meeting Invites – Plan to send out meeting communication before monthly newsletter to give attendees more time to plan.
 - Goal is to send out communication 3-4 weeks before Chapter Meeting.
 - Considering use Eventbrite for Chapter Meeting RSVP next year.
 - Considering sending out place holder dates to members for future year's events.
- CRC – Held in person in Fort Wayne on July 28-30.
 - Region to send out additional communication.
- 2022 Secretary Position/ASHRAE Newsletter – Still searching for possible volunteers.
- Newsletter – Still searching for possible volunteers.
- Golf Outing Update
 - Updated Flyer – SolidBlend logo
 - Using Eventbrite financing – Registration & payment through website
- Chapter Meeting Attendance – Plan to poll members this summer about meeting preferences
- Matt motions to adjourn, Lorraine seconds, approved.

PRESIDENT ELECT

- Nothing to report

TREASURER

- \$3,3159.58 in main account
- \$24,703.57 in fundraising
- \$8,178.77 in scholarship account

SECRETARIAL REPORT

- Nothing to report

The Chapter may not act for the Society

RESEARCH PROMOTION

- Working on donation thank you letters
- At 32% of goal

MEMBERSHIP PROMOTION

- Holiday Party – Currently have 23 attendees set.
- Membership – Down 4% from goal as of December.
 - Current total of 218

SCHOLARSHIP REPORT

- Have not seen any applications
 - Need at least 1 UD applicant and 1 more additional applicant

STUDENT ACTIVITIES

- HVAC Open House – Officers attendance counts for PAOE.
 - 3/15 at 5:30pm
- Official retirement date 6/1/23
- Remain Student Activities chair until 7/1/23
- Replacement is likely Andrew Chiasson

YEA

- Nothing to report

GOVERNMENT AFFAIRS

- Nothing to report

CTTC (CHAPTER TECHNOLOGY TRANSFER COMMITTEE)

- Good to go for next month's meeting (3/9) – Passive House Topic
 - Joint meeting with AIA – Offering AIA Credits
 - Gem City Market

HISTORY REPORT

- Nothing to report

Refrigeration

- Nothing to report

OTHER