BOG – Meeting Minutes

Date of Meeting: February 16, 2022
Location: Virtual

Minutes Prepared By: Trent Hayden
Time: 8:00 AM – 9:00 AM

Attendance

Mike Weisman  Matt Dill  Paul Hawkins  Mike Saunders
Tom Mastbaum  Brian Turner  Larraine Kapka  Evan Nutt
Rick Pavlak  Vincent Caudill  Russell Marcks

Decisions Made

Action Items

Minutes

PRESIDENT’S REPORT
• Rick motions to approve as amended January 2022 minutes, Larraine seconds, approved.
• Website Hosting – Extending website hosting at 16.99 for the next 3 years, beginning in July.
  o Matt motions to approve, Larraine seconds, approved.
• Leadership Conference (Atlanta) – Postponed until March of 2023 – Looking for 20-25 attendees.
• ASHRAE Summer Conference (Toronto) – Attendees should insure they have passport prepared.
• Chapter Presidents Meeting – Pres. Elect. training in Fort Wayne for Jennifer.
• Chapter Meeting Invites – Plan to send out meeting communication before monthly newsletter to give attendees more time to plan.
  o Goal is to send out communication 3-4 weeks before Chapter Meeting.
  o Considering use Eventbrite for Chapter Meeting RSVP next year.
  o Considering sending out place holder dates to members for future year’s events.
• CRC – Held in person in Fort Wayne on July 28-30.
  o Region to send out additional communication.
• 2022 Secretary Position/ASHRAE Newsletter – Still searching for possible volunteers.
• Newsletter – Still searching for possible volunteers.
• Golf Outing Update
  o Updated Flyer – SolidBlend logo
  o Using Eventbrite financing – Registration & payment through website
• Chapter Meeting Attendance – Plan to poll members this summer about meeting preferences
• Matt motions to adjourn, Larraine seconds, approved.

PRESIDENT ELECT
• Nothing to report

TREASURER
• $3,3159.58 in main account
• $24,703.57 in fundraising
• $8,178.77 in scholarship account

SECRETARIAL REPORT
• Nothing to report

The Chapter may not act for the Society
RESEARCH PROMOTION
• Working on donation thank you letters
• At 32% of goal

MEMBERSHIP PROMOTION
• Holiday Party – Currently have 23 attendees set.
• Membership – Down 4% from goal as of December.
  o Current total of 218

SCHOLARSHIP REPORT
• Have not seen any applications
  o Need at least 1 UD applicant and 1 more additional applicant

STUDENT ACTIVITIES
• HVAC Open House – Officers attendance counts for PAOE.
  o 3/15 at 5:30pm
• Official retirement date 6/1/23
• Remain Student Activities chair until 7/1/23
• Replacement is likely Andrew Chiasson

YEA
• Nothing to report

GOVERNMENT AFFAIRS
• Nothing to report

CTTC (CHAPTER TECHNOLOGY TRANSFER COMMITTEE)
• Good to go for next month’s meeting (3/9) – Passive House Topic
  o Joint meeting with AIA – Offering AIA Credits
  o Gem City Market

HISTORY REPORT
• Nothing to report

Refrigeration
• Nothing to report

OTHER

The Chapter may not act for the Society