

Date of Meeting: April 21, 2021

Location: Virtual

Minutes Prepared By: Trent Hayden

Time: 8:00 AM – 9:00 AM

Attendance

Brian Turner
Lorraine Kapka
Rick Pavlak

Matt Dill
Trent Hayden
Bryan Schenck

Evan Nutt
Mike Weisman
Jeremy Fauber

Phillip Reid
Jennifer Eller

Decisions Made

- Rick motions to approve March meeting minutes as written, Brian seconds, approved
- Brian motions to approve awarding of Scholarships to selected students, Lorraine seconds, approved

Action Items

	Assigned To:	Due Date:
1. Golf outing marketing flyer for newsletter	Mike	May
2. Actively searching for candidates to fill current positions	All	Ongoing
3. Email awarded Scholarship recipients	Lorraine	May
4. Restructuring Scholarship application criteria	Lorraine	November
5. Sending Jennifer Pay-Pal information	Brian	Ongoing
6. Cleaning laptop hard drive and recycle	Jennifer	Ongoing
7. Check Deposits – Looking into Chase’s policy on ATM card access	Jennifer/Trent	Ongoing
8. Share examples of past Presidents’ year-end review	Bryan	Ongoing

Minutes

PRESIDENT’S REPORT

- March Meeting Minutes approved
- Open Board Positions – Actively searching for candidates to fill Research Promotion and Membership Promotion positions
- CRC Update – Not taking much position on in person meetings. Chapters are more likely following local guidelines
- Golf Outing – Estimating (20) foursomes
 - Solid Blend – Taking care of lunch, along with providing bloody-marry bar
 - Providing them a foursome
 - Plan to include Solid Blend in marketing sponsorship flyer

PRESIDENT ELECT

- Reaching out to potential ASHRAE participants

TREASURER

- Checking: \$22,646.45; Fundraising: \$18,191.38; Scholarship: \$5,212.25
- Received letter from Darby thanking us for donating
- Completed President Elect training
- Existing Laptop – Cleaning hard drive and recycling laptop
- Check Deposits – Looking into Chase’s policy on ATM card access

SECRETARIAL REPORT

- Nothing to report

RESEARCH PROMOTION

- Nothing to report

MEMBERSHIP PROMOTION

- (8) new members
- (8) new students
 - No change for March/April
- (12) total between members, associates, & affiliates
- (13) total cancelled students
- Distribution email list is brought over to Dayton ASHRAE Gmail

SCHOLARSHIP REPORT

- Scholarship – Society committee recommends awarding two scholarships
 - Keller Scholarship Recipient – Local MEE student at UD
 - Dayton ASHRAE Scholarship Recipient – South Dakota State Master's student in Construction Management
 - Asking student recipient which school office should receive funds
 - Restructuring application criteria

STUDENT ACTIVITIES

- Nothing to report

YEA

- Membership – Lost one member for the quarter. Currently at 39 members
- Potentially planning event for members after the golf outing

GOVERNMENT AFFAIRS

- Nothing to report

CTTC (CHAPTER TECHNOLOGY TRANSFER COMMITTEE)

- Skipping sporting event this year
- Considering whether to provide recorded presentations to members not attending in person

HISTORY REPORT

- Progressing on digitizing website. Complete through 2006
 - Planning to bring data into better format and have on website
 - Sharing examples of Presidents' year-end reviews

Refrigeration

- Nothing to report

OTHER

- PAOE – Plan to hold extended meeting in May
- Will figure out distribution of additional money not spent, after golf outing.
 - Circling back in June