

**Date of Meeting:** March 17, 2021

**Location:** Virtual

**Minutes Prepared By:** Trent Hayden

**Time:** 8:00 AM – 9:00 AM

### Attendance

Brian Turner  
Lorraine Kapka

Matt Dill  
Trent Hayden

Rick Pavlak  
Evan Nutt

Tom Mastbaum

### Decisions Made

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- Brian motions to approve February meeting minutes, Lorraine seconds, approved
- Brian motions to approve donation of \$1,000 to Engineer’s Club, Lorraine seconds, approved

### Action Items

1. Send \$1,000 donation check to Engineer’s Club
2. Reach out to Doug Zentz about future in person meetings

### Assigned To:

Jennifer  
Brian

### Due Date:

March  
Ongoing

### Minutes

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#### PRESIDENT’S REPORT

- February Meeting Minutes approved
- Scholarship – Moving forward to award Keller scholarship, not Waibel scholarship, for this year
- CRC Update – Plan to conduct President Elect training virtually. Looking to get (2) members involved in the training
  - Summer CRC will be virtual as well
- Golf Outing – Venmo account being set up
  - Currently have (1) foursome signed-up
- Engineers Club – Donation of additional \$1,000 motioned and approved
- In Person Meetings – Tentatively planning on in person October meeting
  - Brian reaching out to Doug Zentz

#### PRESIDENT ELECT

- Reaching out to potential ASHRAE participants

#### TREASURER

- Checking: \$22,886.45; Fundraising: \$18,191.38; Scholarship: \$5,212.20

#### SECRETARIAL REPORT

- Nothing to report

#### RESEARCH PROMOTION

- Currently at \$7,550 (38% of goal)
  - Goal of \$19,680
  - Will need \$3,080 for donation to ASHRAE RP

#### MEMBERSHIP PROMOTION

- Nothing to report

**SCHOLARSHIP REPORT**

- Will begin working on Keller Scholarship
- Plan to amend Keller Scholarship application requirements

**STUDENT ACTIVITIES**

- Nothing to report

**YEA**

- Virtual professional development available in next newsletter

**GOVERNMENT AFFAIRS**

- Nothing to report

**CTTC (CHAPTER TECHNOLOGY TRANSFER COMMITTEE)**

- Nothing to report

**HISTORY REPORT**

- Progressing on digitizing website (59'-00')
  - Anticipating a month further to finish digitizing website

**Refrigeration**

- Nothing to report

**OTHER**