BOG – Meeting Minutes

Date of Meeting: March 17, 2021
Location: Virtual
Minutes Prepared By: Trent Hayden
Time: 8:00 AM – 9:00 AM

Attendance

Brian Turner
Larraine Kapka
Matt Dill
Trent Hayden
Rick Pavlak
Evan Nutt
Tom Mastbaum

Decisions Made

• Brian motions to approve February meeting minutes, Larraine seconds, approved
• Brian motions to approve donation of $1,000 to Engineer’s Club, Larraine seconds, approved

Action Items

<table>
<thead>
<tr>
<th>Action Items</th>
<th>Assigned To</th>
<th>Due Date</th>
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</thead>
<tbody>
<tr>
<td>1. Send $1,000 donation check to Engineer’s Club</td>
<td>Jennifer</td>
<td>March</td>
</tr>
<tr>
<td>2. Reach out to Doug Zentz about future in person meetings</td>
<td>Brian</td>
<td>Ongoing</td>
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Minutes

PRESIDENT’S REPORT

• February Meeting Minutes approved
• Scholarship – Moving forward to award Keller scholarship, not Waibel scholarship, for this year
• CRC Update – Plan to conduct President Elect training virtually. Looking to get (2) members involved in the training
  o Summer CRC will be virtual as well
• Golf Outing – Venmo account being set up
  o Currently have (1) foursome signed-up
• Engineers Club – Donation of additional $1,000 motioned and approved
• In Person Meetings – Tentatively planning on in person October meeting
  o Brian reaching out to Doug Zentz

PRESIDENT ELECT

• Reaching out to potential ASHRAE participants

TREASURER

• Checking: $22,886.45; Fundraising: $18,191.38; Scholarship: $5,212.20

SECRETARIAL REPORT

• Nothing to report

RESEARCH PROMOTION

• Currently at $7,550 (38% of goal)
  o Goal of $19,680
  o Will need $3,080 for donation to ASHRAE RP

MEMBERSHIP PROMOTION

• Nothing to report

The Chapter may not act for the Society
SCHOLARSHIP REPORT
- Will begin working on Keller Scholarship
- Plan to amend Keller Scholarship application requirements

STUDENT ACTIVITIES
- Nothing to report

YEA
- Virtual professional development available in next newsletter

GOVERNMENT AFFAIRS
- Nothing to report

CTTC (CHAPTER TECHNOLOGY TRANSFER COMMITTEE)
- Nothing to report

HISTORY REPORT
- Progressing on digitizing website (59’-00’)
  - Anticipating a month further to finish digitizing website

Refrigeration
- Nothing to report

OTHER

The Chapter may not act for the Society