

Date of Meeting: December 16, 2020

Location: Virtual

Minutes Prepared By: Trent Hayden

Time: 8:00 AM – 9:00 AM

Attendance

Brian Turner
Lorraine Kapka
Jeremy Fauber

Matt Dill
Trent Hayden
Evan Nutt

Phillip Reid
Russell Marks
Bryan Schenck

Mike Saunders
Tom Mastbaum
Rick Pavlak

Decisions Made

- Brian motions to approve November meeting minutes, Matt seconds, approved.

Action Items

	Assigned To:	Due Date:
1. Follow up with UD as to whether they have received/awarded scholarship funds	Brian	January
2. Begin search to fill next year's open positions	Matt	Ongoing
3. Flyer notice giving update about January session	Evan	12/18/20
4. Ask presenters if they are ok with possibly recording sessions	Evan	Ongoing

Minutes

PRESIDENT'S REPORT

- November Meeting Minutes approved.
- Keller Scholarship – Have not heard back from Society about Keller scholarship. Brian to following up with UD to confirm funds have been awarded
- Regional Update – Helping those come up with funds who are having difficulty maintaining memberships
- Record Presentations – Have had a few requests to record presentation meetings. Evan to reach out to presenters to ensure they are ok with possible recordings

PRESIDENT ELECT

- Nothing to report
- Begin search to fill next year's open positions

TREASURER

- Checking: \$12,614.91; Fundraising: \$25,480.38; Scholarship: \$5,212.08

SECRETARIAL REPORT

- Nothing to report

RESEARCH PROMOTION

- At \$2,850 (14% of Goal)
 - Received the \$3k check, which has not posted to ASHRAE yet.
 - Should be at about 32% at end of year. Should get passed 30% for PAOE points.
- Emerson scholarship opportunities – Received award for Emerson donation.
 - Arranging time with Mike to have Tom & Brian give presentation at Helix – Looking at start of 2021.

MEMBERSHIP PROMOTION

- (6) New members
- (8) Cancelled members
- (1) Student transfer
- (-1) Net members for year
 - (11) Cancelled students
 - (2) New students

SCHOLARSHIP REPORT

- Newsletter – Submitted newsletter item

STUDENT ACTIVITIES

- Not much recent student activity
- Making contact with Andrew at UD
- Mini split equipment grant – Now have (6) mini-split trainers in the lab

YEA / GRASSROOTS REPORT

- Nothing to report

GOVERNMENT AFFAIRS

- Nothing to report

CTTC (CHAPTER TECHNOLOGY TRANSFER COMMITTEE)

- Flyer notice covering January 11 technical session
- All set for February & March
 - Still working on January & April

HISTORY REPORT

- Nothing to report

Refrigeration

- Nothing to report

OTHER

- Society Update – Suspending travel through June 30th (Primarily Pertaining to DL programs)