

Date of Meeting: October 21, 2020

Location: Virtual

Minutes Prepared By: Trent Hayden

Time: 8:00 AM – 9:00 AM

Attendance

Russell Marcks
Jennifer Eller
Brian Turner
Lorraine Kapka

Rick Pavlak
Matt Dill
Trent Hayden
Evan Nutt

Jeremy Fauber
Mike Saunders
Tom Mastbaum

Paul Hawkins
Bryan Schenck
Phillip Reid

Decisions Made

- Brian motions to approve September meeting minutes, approved.
- Rick motions to donate \$1,000 to Engineer’s Club of Dayton, Brian seconds, approved.
- Brian motions to approve budget with revisions, Rick seconds, approved.

Action Items

	Assigned To:	Due Date:
1. Survey Monkey – DL review survey; Engineer’s Club Interest Poll	Bryan S.	Ongoing
2. Reach out to Doug Zentz on possibility of in-person Engineer’s Club meeting	Brian T.	October
3. Even out Fundraising to Checking account funds; Cut check for Engineer’s Club; Cut check for ASHRAE	Jennifer	Ongoing
4. Send Scholarship info to Jennifer to be used in upcoming Newsletter	Lorraine	Oct./Nov.
5. Ethics requirement addition to Newsletter	Jennifer	Oct./Nov.
6. Hand deliver Engineer’s Club donation.	Brian T.	October
7. Email discussions pertaining to Holiday Party possibility	All	On-going

Minutes

PRESIDENT’S REPORT

- September Meeting Minutes approved.
- Virtual Meeting – PDH certificates are out. DL review’s still need sent out.
- Engineer’s Club – Engineer’s Club open to hosting and has technology for in-person and virtual meeting. Brian T. reaching out to Doug Zentz on possibility of in-person meeting. Possibly poll membership interest.
- Budget Discussion:
 - No DL physically coming through March 2021, can leave DL expenses as \$350 per month.
 - October, November, December of 2020 at \$333 per month.
 - Add budget for income projections:
 - Golf Outing – \$9,000; Waibel Scholarship – \$1,000
 - Newsletter Advertising – \$200; Membership Dues – \$13,000
 - \$250 Honorarium check for ASHRAE – RP – Reimbursement after credit card payment.
 - \$1,000 check for Engineer’s Club of Dayton.
- Keller Scholarship – Last month’s recipient has not been paid. The paperwork has been corrected and Society is in the process of cutting a check.
- Holiday Party – Will continue to have email discussion pertaining to the possibilities of a Holiday Party.

PRESIDENT ELECT

- Nothing to report

TREASURER

The Chapter may not act for the Society

- Checking: \$12,471.29; Fundraising: \$26,138.48; Scholarship: \$5,212
- Need to move about \$7,000 from Fundraising to Checking to even accounts.

SECRETARIAL REPORT

- Nothing to report

RESEARCH PROMOTION

- Full Circle – Board members to each donate \$100 to ASHRAE research.
- Will recognize donors prior to tech session.

MEMBERSHIP PROMOTION

- (1) New members this month
- (3) New members for the year
- (3) Cancelled member for the year
- (1) New student
- (10) Cancelled students

SCHOLARSHIP REPORT

- Newsletter – Item on Newsletter for Scholarship.
 - Lorraine will send info to Jennifer.
- Should consider putting more funds into Scholarship fund to put it at ASHRAE.
 - \$30,000 needed.

STUDENT ACTIVITIES

- Sinclair received ASHRAE equipment grant.
 - Project – Build (6) Mini-Split Trainers. Students learn to install, commission, start-up, operations.
- Format to PAOE points for student activities has been updated.

YEA / GRASSROOTS REPORT

- Nothing to report

GOVERNMENT AFFAIRS

- Nothing to report

CTTC (CHAPTER TECHNOLOGY TRANSFER COMMITTEE)

- Developing Plans
 - Next month is Ethics
 - December – Joint MCA meeting
 - January – Up in the air
 - February – Refrigerants
 - March – Joint AIA meeting on HVLS fans

HISTORY REPORT

- Acknowledgements

OTHER

- Mike:
 - Has Golf Signs if anyone happens to need them.
 - Next Golf Outing planned.

The Chapter may not act for the Society

- Friday of Memorial Day Weekend – **May 28th**
 - Possibly transition future Outings to traditional scramble, doing away with mulligans, or making event private.
- Saunders on agenda for next month or Brian everybody lunch...