

Date of Meeting: November 18, 2020

Location: Virtual

Minutes Prepared By: Trent Hayden

Time: 8:00 AM – 9:00 AM

Attendance

Brian Turner
Larraine Kapka
Jeremy Fauber

Matt Dill
Trent Hayden
Evan Nutt

Mike Saunders
Tom Mastbaum

Bryan Schenck
Phillip Reid

Decisions Made

- Brian T. motions to approve October meeting minutes, approved.
- Brian T. motions to approve ASHRAE Research donation of \$3,200. Jeremy seconds, approved.

Action Items

1. Survey Monkey – Possible lunch incentive beginning January
2. Collecting and digitally formatting history
3. Cut \$3,200 check for ASHRAE research to reach 30%

Assigned To:

Bryan S./All
Bryan S.
Jennifer

Due Date:

Ongoing
Ongoing
December

Minutes

PRESIDENT'S REPORT

- October Meeting Minutes approved.
- Virtual Meeting – In discussions with Doug Zentz, society has not been taking a formal stance on in-person meetings possibilities. Some known chapters are leaning back toward in-person meetings.
- Engineer's Club – Donation check accepted by Engineer's Club.
- Newsletter (Employment) – Individual, actively searching employment, requests newsletter advertisement. Should be an active member.
- Keller Scholarship – Everything needed on the Chapter's end has been completed. UD has still not yet received. Society is still in process of sending scholarship payment.

PRESIDENT ELECT

- Nothing to report

TREASURER

- Checking: \$13,614.91; Fundraising: \$25,480.38; Scholarship: \$5,212.04

SECRETARIAL REPORT

- Nothing to report

RESEARCH PROMOTION

- Full Circle – Complete
- Tom working on funding with Mike S.
- \$3,200 donation check needs cut for ASHRAE Research to reach 30%.
 - Motion for \$3,200 donation made & approved.

MEMBERSHIP PROMOTION

- (6) New members
- (7) Cancelled members
- (2) New student
- (11) Cancelled students
- (+1) New members for the year

SCHOLARSHIP REPORT

- Newsletter – Information covering scholarship has been prepared for upcoming Newsletter.
 - Information passed onto Jennifer.
- Will be sending scholarship applicant information to professors at Sinclair & UD.

STUDENT ACTIVITIES

- Nothing to report

YEA / GRASSROOTS REPORT

- Nothing to report

GOVERNMENT AFFAIRS

- Nothing to report

CTTC (CHAPTER TECHNOLOGY TRANSFER COMMITTEE)

- December will not be a joint month – No Theme
 - MCA will forward newsletters to their members

HISTORY REPORT

- Bryan S. working with Jennifer to collect history and format digitally.

OTHER