

Date of Meeting: September 16, 2020 **Location:** Virtual
Minutes Prepared By: Trent Hayden **Time:** 8:00 AM – 9:00 AM

Attendance

Mike Weisman	Rick Pavlak
Jennifer Eller	Matt Dill
Brian Turner	Trent Hayden
Lorraine Kapka	Evan Nutt
Jeremy Fauber	Paul Hawkins
Mike Saunders	Brian Schneck
	Phillip Reid

Decisions Made

- Brian motions to approve August meeting minutes, approved.
- Canoe event postponed due to cold weather. Looking to plan future YEA event.

Action Items

	Assigned To:	Due Date:
1. Working on budget to be finalized for the year.	Jennifer	October
2. Send out information covering Training.	Brian	September
3. Level of interest pole in participating virtually vs. in-person meeting, looking at Engineers Club of Dayton.	Jeremy	October
4. Include shout-out to Evan for chapter service award in monthly newsletter.	Brian	September
5. Track-down 2019/2020 Budget	Brian	October

Minutes

PRESIDENT’S REPORT

- August Meeting Minutes approved
- Virtual Training Workshop – Chairs expected to complete short training by end of September. Brian to send out notice on various trainings. Chapter can receive points for these chapter operations.
- Waibel Scholarship – Waibel will continue donation. News should be used in newsletter.
 - Newsletter – Emphasis and details requirements for scholarship applications for UD.
- YEA Event – Canoe event postponed due to cold weather. Looking to plan future YEA event.
- Budget Discussion – Past Budgets stored in Basecamp for reference. Will continue using Basecamp for storage. Google Sheets can be utilized for cost-free editing when needed.
- Doug Zents Report Request Questions:
 - As a chapter what do we do well? – Continuing to meet RP goals; Overall PAOE; Trending to virtual collaboration; Evan’s chapter service award.
 - What can we do better? – Membership; Stumbled on a few PAOE cases; Staying in contact with surrounding companies.
 - What defines a successful year?

PRESIDENT ELECT

- Nothing to report

TREASURER

- Checking: \$18,810.29; Fundraising: \$9,244.48; Scholarship: \$5,211.96

SECRETARIAL REPORT

- Nothing to report

RESEARCH PROMOTION

- Tom asks everyone on the board to donate \$100 to ASHRAE research

MEMBERSHIP PROMOTION

- (0) New members this month
- (2) New members for the year
- (1) Cancelled member for the year
- No new students
- (10) Cancelled students

SCHOLARSHIP REPORT

- Waibel Scholarship – Waibel will continue donation
 - Use Newsletter to boost interest, explain application requirements

STUDENT ACTIVITIES

- Nothing to report

YEA / GRASSROOTS REPORT

- Nothing to report

GOVERNMENT AFFAIRS

- Paul had GAC training last week.
 - Going to push more for local politicians. Trying to get with people on the county level.

CTTC (CHAPTER TECHNOLOGY TRANSFER COMMITTEE)

- Setting up next years presenters
 - Ionization technical session presentation topic:
 - Grown less expensive, less ozone concern, third-party verification.
 - Supporting research and future development expectations.
 - Possible addition of controls.
 - DL for ASHRAE 62.1 2019 updates/changes – natural ventilation, design specifics.

HISTORY REPORT

- Acknowledgements

OTHER

- Mike – Spears Mechanical Is donating 100 Gator masks. Looking to provide hand sanitizers. Expecting 24-25 golf foursomes.