

Date of Meeting: May 20, 2020

Location: Virtual

Minutes Prepared By: Matt Dill

Time: 8:00 AM – 9:00 AM

Attendance

Mike Weisman
Tom Mastbaum
Jennifer Eller
Brian Turner
Larraine Kapka
Nathan Launer

Rick Pavlak
Matt Dill
Trent Hayden
Evan Nutt
Jeremy Fauber
Bryan Schenck

Decisions Made

- Rick motions to approve April meeting minutes, Larraine seconds, approved.
- Mike motions for the treasurer to get confirmation from the President and/or President Elect for \$100 or more prior to making checks. Bryan seconds, approved.
- Mike motions for a check of up to \$2,559 donation from the local chapter to RP before June 30th, Jeremy seconds, approved.

Action Items

Assigned To:

Due Date:

- | | | |
|---|------------|---------|
| 1. Chapter opportunity fund update – Russ has reviewed and given notes on the write-up. Russ to finalize and submit. | Rick/Russ | Ongoing |
| 2. Brian Turner will work with Evan Nutt to start sending out a monthly PAOE list to help better keep track of points throughout the year | Evan/Brian | Ongoing |

Minutes

PRESIDENT'S REPORT

- ASHRAE society has stated that if you are still getting together, take into account COVID19 compliance
- Jennifer Eller is going for the Treasurer position next year.
- Trent Hayden is going for the Secretary position next year.
- Elections will be completed by survey monkey.
- CIQ is due by June 25
- Golf Outing is scheduled for October 2nd at Pipestone
- PAOE will be taken care of after the next BOG meeting. Everyone needs to get on the ASHRAE site and start entering their information.
- Jeremy is going to focus more on society level. 2020-2021 will be his last year as a member of the board for the local chapter.

PRESIDENT ELECT

- Nothing to report

TREASURER

- Checking: \$9,671.29; Fundraising: \$17,290.48; Savings: \$4,211.81

The Chapter may not act for the Society

- Check sent to Russell
- Still have not received the \$1,000 check from Waibel Energy Systems

SECRETARIAL REPORT

- Nothing to report

RESEARCH PROMOTION

- RP balance is \$14,080 (71.5%) on a goal of \$19,680 for total PAOE points.
- Outstanding donations of \$3,041 leaves a deficit of \$2,559 by June 30th.
- Achieved Full Circle

MEMBERSHIP PROMOTION

- 16 canceled membership
- 9 new members
- 15 students added, 15 canceled students

SCHOLARSHIP REPORT

- Scholarship checks to be sent out in May.

STUDENT ACTIVITIES

- Nothing to report

YEA / GRASSROOTS REPORT

- Nothing to report

GOVERNMENT AFFAIRS

- Nothing to report

CTTC (CHAPTER TECHNOLOGY TRANSFER COMMITTEE)

- Working on presenters for next year.

HISTORY REPORT

- Nothing to report

OTHER