

**Date of Meeting:** March 11, 2020      **Location:** Heapy Engineering  
**Minutes Prepared By:** Matt Dill      **Time:** 8:00 AM – 9:00 AM

**Attendance**

<b>Mike Weisman</b>	<b>Rick Pavlak</b>
<b>Tom Mastbaum</b>	<b>Matt Dill</b>
<b>Jennifer Eller</b>	<b>Phillip Reid</b>
<b>Brian Turner</b>	<b>Nathan Launer</b>
<b>Larraine Kapka</b>	<b>Tom Ferdelman</b>
<b>Paul Hawkins</b>	<b>Jeremy Fauber</b>

**Decisions Made**

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- Rick motions to approve January meeting minutes, Mike seconds, approved.
- Mike motions that all checks are signed by the president or president elect at ASHRAE sponsored events and must vouch for source of payment excluding RP donations, Rick seconds, approved.
- Larraine motions to approve scholarships as presented, Jeremy seconds, approved.

**Action Items**

	<b>Assigned To:</b>	<b>Due Date:</b>
1. Chapter opportunity fund update – Russ has reviewed and given notes on the write-up. Russ to finalize and submit.	Rick/Russ	Ongoing
2. Brian Turner will work with Evan Nutt to start sending out a monthly PAOE list to help better keep track of points throughout the year	Evan/Brian	Ongoing
3. Evan is contacting Packard Museum, Carillon Park, and The Dayton Club for the Holiday Party.	Evan	April
4. Mike is contacting USAF Museum for the Holiday Party.	Mike	April

**Minutes**

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**PRESIDENT’S REPORT**

- Good turnout to the March breakfast meeting. AIA attendance was low. The Dayton Club was a nice venue. Look to possibly send out outlook appointment reminders for those who have signed up to attend an event
- Golf outing update. We currently have \$3500 in sales. We have 6 foursomes, 8 hole sponsorships, and 3 four packs of mulligan cards.
- Reach out to MCA, HARDI, and AIA regarding the ASHRAE golf outing.
- January 16<sup>th</sup> is a possible date for the holiday party
- Russ received the SCC Undergrad Equipment Grant
- Possible tour at Warped Wing for the April meeting.
- SPAM email resulted in a financial loss. This was turned over to the police. Looking for options to avoid in the future. Dual signature checks? Phone confirmation? SPAM training? President signs all checks at each meeting? Those involved with the event should be consulted prior to payment?

**PRESIDENT ELECT**

- PAOE spreadsheet was sent out last month
- Looking for a Secretary replacement

**TREASURER**

- Checking: \$11,797.51; Fundraising: \$17,290.48; Savings: \$4,211.74

**SECRETARIAL REPORT**

- Nothing to report

**RESEARCH PROMOTION**

- RP balance is \$8,080 (44%) on a goal of \$19,680 for total PAOE points.
- Achieved Full Circle

**MEMBERSHIP PROMOTION**

- 13 canceled membership
- 9 new members
- 15 students added, 15 canceled students

**SCHOLARSHIP REPORT**

- \$1500 Keller Scholarship: Nicholas Cassidy, UD Mechanical Engineer
- \$1000 Rapier Scholarship: Cole Kendig, Sinclair HVACR
- \$1000 Dayton ASHRAE Scholarship: Sarah Fesenmeyer, UD Civil and Environmental
- Total applications were 8. 3 currently at UD, 1 at WSU, 2 at SCC but transferring to UD, 2 at SCCC in 2-year programs. Of the 6 engineering students who applied, 3 were Mechanical and 3 were Civil. Of the two Associate degree applicants, one was HVACR and one Energy Management.

**STUDENT ACTIVITIES**

- Nothing to report

**YEA / GRASSROOTS REPORT**

- Nothing to report

**GOVERNMENT AFFAIRS**

- Nothing to report

**CTTC (CHAPTER TECHNOLOGY TRANSFER COMMITTEE)**

- Nothing to report

**HISTORY REPORT**

- Nothing to report

**OTHER**

- Thank you to Tom Ferdeman for providing donuts.