Date of Meeting: January 15, 2020
Location: Heapy Engineering

Minutes Prepared By: Matt Dill
Time: 8:00 AM – 9:00 AM

Attendance

Mike Weisman          Rick Pavlak
Evan Nutt            Jeremy Fauber
Tom Mastbaum        Jennifer Eller
Brian Turner        Mike Saunders
Tom Ferdelman          Matt Dill

Decisions Made

- Mike motions to approve December meeting minutes, Brian seconds, approved.
- Mike motions to donate $500 to ASHRAE, Jeremy seconds, approved.
- Mike motions to donate $300 to STEM School Science Fair, Rick seconds, approved.

Action Items

<table>
<thead>
<tr>
<th>Action Items</th>
<th>Assigned To:</th>
<th>Due Date:</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Chapter opportunity fund update – Russ has reviewed and given notes on the write-up. Russ to finalize and submit.</td>
<td>Rick/Russ</td>
<td>Ongoing</td>
</tr>
<tr>
<td>2. Brian Turner will work with Evan Nutt to start sending out a monthly PAOE list to help better keep track of points throughout the year</td>
<td>Evan/Brian</td>
<td>Ongoing</td>
</tr>
</tbody>
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Minutes

PRESIDENT’S REPORT

- Holiday Party numbers were down. Looking for different options next year to increase turnout.
- Putting together a list of venues for the next holiday party. WPAFB Airforce Museum, Carillon Park, Packard Museum, The Dayton Club
- Looking for volunteers for Mathcounts at WSU on February 22nd
- Donation of $500 for the new ASHRAE Headquarters.
- Looking for different ways to get more involved with UD students

PRESIDENT ELECT

- Finalizing PAOE spreadsheets

TREASURER

- Checking: $14,160.91; Fundraising: $17,290.48; Savings: $4,211.67

SECRETARIAL REPORT

- Nothing to report

The Chapter may not act for the Society
RESEARCH PROMOTION
• RP balance is $8,030 (40%) on a goal of $19,680 for total PAOE points.
• Achieved Full Circle

MEMBERSHIP PROMOTION
• 8 canceled membership
• 6 new members
• 8 students added, 13 canceled students

SCHOLARSHIP REPORT
• 2 applicants
• Applications are due January 31, 2020

STUDENT ACTIVITIES
• Nothing to report

YEA / GRASSROOTS REPORT
• Nothing to report

GOVERNMENT AFFAIRS
• Nothing to report

CTTC (CHAPTER TECHNOLOGY TRANSFER COMMITTEE)
• Joint meeting with Dublin, Ireland Chapter possibly in March
• February meeting – Lunch at The Helix. Joint meeting with the HARDI group. HARDI group will submit one payment for their members.
• February meeting – Membership promotion

HISTORY REPORT
• Nothing to report

OTHER
• STEM School Science Fair Sponsorship. There are opportunities to volunteer to be a judge.
• Thank you to Tom Ferdelman for providing donuts.

The Chapter may not act for the Society