Date of Meeting: November 20, 2019
Location: Heapy Engineering
Minutes Prepared By: Matt Dill
Time: 8:00 AM – 9:00 AM

Attendance

Mike Weisman
Evan Nutt
Tom Mastbaum
Nathan Launer
Bryan Schenck
Mike Saunders
Phillip Reid
Rick Pavlak
Jeremy Fauber
Frank Mauro
Matt Dill
Tom Ferdelman
Jennifer Eller
Paul Hawkins

Decisions Made

- Jeremy motions to approve October meeting minutes, Bryan seconds, approved.
- Mike motions for $4000 donation to RP, Rick seconds, approved

Action Items

1. Chapter opportunity fund update – Russ has reviewed and given notes on the write-up. Russ to finalize and submit.
   Assigned To: Rick/Russ
   Due Date: Ongoing

2. Brian Turner will work with Evan Nutt to start sending out a monthly PAOE list to help better keep track of points throughout the year
   Assigned To: Evan/Brian
   Due Date: Ongoing

3. Mike is researching the cost for Eventbrite
   Assigned To: Mike
   Due Date: December

Minutes

PRESIDENT’S REPORT

- Need volunteers for the ASHRAE Golf Outing
- MCA Joint Meeting in December is scheduled
- Still looking for someone for RP
- November Meeting – 28 in attendance
- Special Event Insurance is not needed
- Chapter Leadership Academy Opportunities
- EK Campbell Award Nomination – Russ/Lorraine – Sinclair Lab

PRESIDENT ELECT

- Nothing to report

TREASURER

- Checking: $17,998.37; Fundraising: $17,290.48; Savings: $4,211.60
- Filed for non-profit

SECRETARIAL REPORT

The Chapter may not act for the Society
RESEARCH PROMOTION
- RP balance is $2,180 on a goal of $19,680 for total PAOE points.
- Need to be at $5,904 (30%) by December 31st
- Achieved Full Circle

MEMBERSHIP PROMOTION
- 5 canceled membership
- 4 new members
- 3 students added, 11 canceled students
- Increasing our presence at UD to recruit juniors and seniors

SCHOLARSHIP REPORT
- Nothing to report

STUDENT ACTIVITIES
- Nothing to report

YEA / GRASSROOTS REPORT
- Bowling event didn’t have attendance
- Spotlight
- Looking for different ideas to engage young professionals, possibly something with ASPE

GOVERNMENT AFFAIRS
- Nothing to report

CTTC (CHAPTER TECHNOLOGY TRANSFER COMMITTEE)
- Joint meeting with Dublin, Ireland Chapter possibly in March
- December meeting – Chilled Water Topic
- December meeting – Joint meeting with MCA
- February meeting – Lunch at The Helix. Joint meeting with the Hardy group
- February meeting – Membership promotion

HISTORY REPORT
- Nothing to report

OTHER
- Rob Mauro is receiving a reward at the UD game on Dec. 3, 2019
- Invite the new president of Heapy to the next meeting.

The Chapter may not act for the Society