

**Date of Meeting:** November 20, 2019      **Location:** Heapy Engineering  
**Minutes Prepared By:** Matt Dill      **Time:** 8:00 AM – 9:00 AM

**Attendance**

<b>Mike Weisman</b>	<b>Rick Pavlak</b>
<b>Evan Nutt</b>	<b>Jeremy Fauber</b>
<b>Tom Mastbaum</b>	<b>Frank Mauro</b>
<b>Nathan Launer</b>	<b>Matt Dill</b>
<b>Bryan Schenck</b>	<b>Tom Ferdelman</b>
<b>Mike Saunders</b>	<b>Jennifer Eller</b>
<b>Phillip Reid</b>	<b>Paul Hawkins</b>

**Decisions Made**

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- Jeremy motions to approve October meeting minutes, Bryan seconds, approved.
- Mike motions for \$4000 donation to RP, Rick seconds, approved

**Action Items**

**Assigned To:**

**Due Date:**

- |   |            |          |
|---|------------|----------|
| 1. Chapter opportunity fund update – Russ has reviewed and given notes on the write-up. Russ to finalize and submit.                      | Rick/Russ  | Ongoing  |
| 2. Brian Turner will work with Evan Nutt to start sending out a monthly PAOE list to help better keep track of points throughout the year | Evan/Brian | Ongoing  |
| 3. Mike is researching the cost for Eventbrite  | Mike       | December |

**Minutes**

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**PRESIDENT’S REPORT**

- Need volunteers for the ASHRAE Golf Outing
- MCA Joint Meeting in December is scheduled
- Still looking for someone for RP
- November Meeting – 28 in attendance
- Special Event Insurance is not needed
- Chapter Leadership Academy Opportunities
- EK Campbell Award Nomination – Russ/Lorraine – Sinclair Lab

**PRESIDENT ELECT**

- Nothing to report

**TREASURER**

- Checking: \$17,998.37; Fundraising: \$17,290.48; Savings: \$4,211.60
- Filed for non-profit

**SECRETARIAL REPORT**

**The Chapter may not act for the Society**

- Nothing to report

#### **RESEARCH PROMOTION**

- RP balance is \$2,180 on a goal of \$19,680 for total PAOE points.
- Need to be at \$5,904 (30%) by December 31<sup>st</sup>
- Achieved Full Circle

#### **MEMBERSHIP PROMOTION**

- 5 canceled membership
- 4 new members
- 3 students added, 11 canceled students
- Increasing our presence at UD to recruit juniors and seniors

#### **SCHOLARSHIP REPORT**

- Nothing to report

#### **STUDENT ACTIVITIES**

- Nothing to report

#### **YEA / GRASSROOTS REPORT**

- Bowling event didn't have attendance
- Spotlight
- Looking for different ideas to engage young professionals, possibly something with ASPE

#### **GOVERNMENT AFFAIRS**

- Nothing to report

#### **CTTC (CHAPTER TECHNOLOGY TRANSFER COMMITTEE)**

- Joint meeting with Dublin, Ireland Chapter possibly in March
- December meeting – Chilled Water Topic
- December meeting – Joint meeting with MCA
- February meeting – Lunch at The Helix. Joint meeting with the Hardy group
- February meeting – Membership promotion

#### **HISTORY REPORT**

- Nothing to report

#### **OTHER**

- Rob Mauro is receiving a reward at the UD game on Dec. 3, 2019
- Invite the new president of Heapy to the next meeting.