

Date of Meeting: December 7, 2018 **Location:** Heapy Engineering
Minutes Prepared By: Nathan Launer **Time:** 8:00 AM – 9:15 AM

Attendance

Frank Mauro	Brian Turner
Evan Nutt	Tom Ferdelman
Mike Weisman	Phil Reid
Jeremy Fauber	Rick Pavlak
Brian Turner	Nathan Lamers
Lorraine Kapka	Rob Mauro

Decisions Made

1. Motion to Meeting Minutes from last session with changes to attendance list
 - Bryan motions, Lorraine seconds, approved.
2. Motion to approve \$500 for Phil to travel for Leadership Weekend
 - Rick motions, Bryan seconds, approved.
3. Motion to send \$3,000 to RP to meet our 30% goal for December
 - Brian motions, Lorraine seconds, approved
4. Motion to sponsor an award at the STEM Science Fair for \$200
 - Jeremy motions, Lorraine seconds, approved

Action Items

	Assigned To:	Due Date:
1. Evan Nutt will contact Allied Supply for a plexiglass filter demo price.	Evan Nutt	ASAP
2. Rick Pavlak will price up sensors.	Rick Pavlak	ASAP
3. Russ will be used as a resource to develop the curriculum.	Russ	Ongoing

Minutes

PRESIDENT’S REPORT

- Phil did not get to go to the approved Leadership Weekend but the next one is coming up in early 2019
- Chapter Opportunity Fund
 - STEM air quality station updates – instrumentation is about \$4,000 request total

PRESIDENT ELECT

- Holiday party is good to go at the engineer’s club with Dorothy Lane Market.
- Emailed Heather wood and have not heard back yet but back in November it was still available
- Margret does not have any record of the addition \$1,000. Write UD a check directly for \$1,000.

The Chapter may not act for the Society

TREASURER

- Checking: \$18,882.80; Fundraising: \$15,162.48; Savings: \$5,211.14

SECRETARIAL REPORT

- Nothing to report

RESEARCH PROMOTION

- Tech Fest is on February 16, 17 at Sinclair. Provided volunteers last year, email Tom if interested.
- STEM Science Fair is on February 2nd

MEMBERSHIP PROMOTION

- 23 total cancelations, 8 students, 15 affiliates
- 8 new members
- Holiday party invite to be sent in coming weeks

STUDENT ACTIVITIES

- Adam Davis is looking at doing a competition in forms of a technical paper.

YEA / GRASSROOTS REPORT

- Submitted action plan for YEA group

GOVERNMENT AFFAIRS

- No updates

CTTC (CHAPTER TECHNOLOGY TRANSFER COMMITTEE)

- Trying for joint Ireland chapter meeting in March.
- Consider bringing in own equipment for meeting

HISTORY REPORT

- Bob Perkins was first President of Dayton chapter heating ASHAE

SCHOLARSHIP REPORT

- Will have at least 1 Sinclair student application and will hope to be active as schedule allows.
- Do we have a contact for UD Chapter president this year? Please send to Lorraine when we have this info.

OTHER

- Thank you Tom Ferdelman for donuts