

**Date of Meeting:** September 16, 2015      **Location:** Heapy Engineering  
**Minutes Prepared By:** Sumeta Sachdeva      **Time:** 8 AM – 9:15 AM

**Attendance**

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Evan Nutt	Sumeta Sachdeva
Tom Ferdelman	Jeremy Fauber
Nathan Lammers	Rick Pavlak
Lorraine Kapka	Bryan Schenck
Rob Mauro	Steven Meier
Frank Mauro	Tom Mastbaum

**Decisions Made**

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1. Meeting Minutes for the August 17, 2015 BOG meeting were approved
  - Nathan Lammers motioned, Jeremy Fauber second, All Approved.
2. Purchase gift for Denny and his wife for \$50
  - Michael Kennedy motioned, Evan Nutt second, All Approved.
3. Allocation of \$200/year for YEA events to help encourage attendance
  - Michael Kennedy motioned, Loraine Kapka second, All Approved.
4. Split cost of DL with the Cincinnati Chapter and pay \$150 to help with DL travel costs
  - Evan Nutt Motioned, Michael Kennedy second, All Approved.

**Action Items**

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	Assigned to	Due date
1. Purchase gift for Denny	Tom Mastbeam	Before October Meeting
2. Place scholarship online for students	Lorraine Kapka & Michael Kennedy	Before Next BOG
3. Create new Budget for 2015-2016 year	Rob Mauro	Before Next BOG

**The Chapter may not act for the Society**

## Minutes

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### **PRESIDENT'S REPORT**

- Thank you Tom for the donuts
- Nothing to update

### **PRESIDENT ELECT**

- Nothing to update

### **TREASURER**

- Status of current checking and savings accounts: (C) \$22,574.50 & (S) \$2,805.62
- A budget has been formulated, to be approved next meeting
- We budgeted \$1,100 for the CRC, and used ~\$300
- Approximately \$700 for Bocce Ball tournament

### **SECRETARIAL REPORT**

- Review of action items from last meeting

### **SCHOLARSHIP COMMITTEE**

- Waiting for application to go online

### **RESEARCH PROMOTION**

- Emerson is one of the biggest donors for our chapter
- Most non-profits will share where the money was donated to – 50% for food/drinks and 50% for actual RP
- This year - \$6184

### **MEMBERSHIP PROMOTION**

- Jeremy went to centralized training in the past September
- Will begin highlighting new members and very old members/or when they upgrade in the newsletter
- Looking to form a committee to get YEA and Student Activities Chair
- Jeremy to speak at the student night meetings to highlight the Smart Start program

### **STUDENT ACTIVITIES**

- Nothing to Report.

### **YEA / Grassroots Report**

- Happy hour planned for some time in the fall
- Evan will continue updating our Facebook page

### **CTTC (Chapter Technology Transfer Committee)**

- Bocce Ball Tournament on 9/19/15 at 9:00am
  - 2 Leagues, 8 teams total
  - Games will be 12 points each, 25-35 minutes
  - \$1/ beer for event – provided by Steve
  - Frank to be there at 8:00am to help set up
  - Potentially no time limit on championship game, 16 point limit
  - Nathan and Rob will be there early

**The Chapter may not act for the Society**

- Steve will bring flyers
- There will be a cover for eating just in case there is rain
- Program Schedule for 2015-2016
  - October 12<sup>th</sup> – Membership Promotion and Research Promotion
  - November 9<sup>th</sup> – Student Night (Dinner)
  - December 14<sup>th</sup> – Lunch Meeting
  - January – Holiday Party (Racquet Club?)
  - February 8<sup>th</sup> – AIA Lunch or Breakfast
  - March 14<sup>th</sup> – MP (Dinner)
  - April 11<sup>th</sup> – Tour (Emerson Building or Goodwill Ambassador) and Student Night (Dinner)
  - May 9<sup>th</sup> – YEA Lunch, have a past president
  - June – Golf Outing
- ASHRAE CRC 2016 is July 28-30 (Crown Plaza or Marriott)
  - Option A: Air Force Museum (Rick will email Denny to see if he has any connections at the base/museum) or Option B: Boonshoft Museum – Family Night on Friday Night
  - Dragons Game – Thursday Night (Rick will contact the Dragons to see if we can get multiple tickets)
  - Helix (Emerson) Tour (Evan will contact), Dayton Art Museum Tour – Friday
  - We will need to schedule some kind of bus system
  - Unsure if we will break even, make money, or lose money

### History Report

- A small article on 4-H's on past ASHRAE presidents

### Website

- Nothing to report.