Date of Meeting: September 16, 2015
Location: Heapy Engineering

Minutes Prepared By: Sumeta Sachdeva
Time: 8 AM – 9:15 AM

Attendance
Evan Nutt
Tom Ferdelman
Nathan Lammers
Lorraine Kapka
Rob Mauro
Frank Mauro
Sumeta Sachdeva
Jeremy Fauber
Rick Pavlak
Bryan Schenck
Steven Meier
Tom Mastbaum

Decisions Made
1. Meeting Minutes for the August 17, 2015 BOG meeting were approved
   - Nathan Lammers motioned, Jeremy Fauber second, All Approved.
2. Purchase gift for Denny and his wife for $50
   - Michael Kennedy motioned, Evan Nutt second, All Approved.
3. Allocation of $200/year for YEA events to help encourage attendance
   - Michael Kennedy motioned, Loraine Kapka second, All Approved.
4. Split cost of DL with the Cincinnati Chapter and pay $150 to help with DL travel costs
   - Evan Nutt Motioned, Michael Kennedy second, All Approved.

Action Items
<table>
<thead>
<tr>
<th>Action Item</th>
<th>Assigned to</th>
<th>Due date</th>
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</thead>
<tbody>
<tr>
<td>1. Purchase gift for Denny</td>
<td>Tom Mastbeam</td>
<td>Before October Meeting</td>
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<tr>
<td>2. Place scholarship online for students</td>
<td>Loraine Kapka &amp; Michael Kennedy</td>
<td>Before Next BOG</td>
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<tr>
<td>3. Create new Budget for 2015-2016 year</td>
<td>Rob Mauro</td>
<td>Before Next BOG</td>
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The Chapter may not act for the Society
Minutes

PRESIDENT’S REPORT
- Thank you Tom for the donuts
- Nothing to update

PRESIDENT ELECT
- Nothing to update

TREASURER
- Status of current checking and savings accounts: (C) $22,574.50 & (S) $2,805.62
- A budget has been formulated, to be approved next meeting
- We budgeted $1,100 for the CRC, and used ~$300
- Approximately $700 for Bocce Ball tournament

SECRETARIAL REPORT
- Review of action items from last meeting

SCHOLARSHIP COMMITTEE
- Waiting for application to go online

RESEARCH PROMOTION
- Emerson is one of the biggest donors for our chapter
- Most non-profits will share where the money was donated to – 50% for food/drinks and 50% for actual RP
- This year - $6184

MEMBERSHIP PROMOTION
- Jeremy went to centralized training in the past September
- Will begin highlighting new members and very old members/or when they upgrade in the newsletter
- Looking to form a committee to get YEA and Student Activities Chair
- Jeremy to speak at the student night meetings to highlight the Smart Start program

STUDENT ACTIVITIES
- Nothing to Report.

YEA / Grassroots Report
- Happy hour planned for some time in the fall
- Evan will continue updating our Facebook page

CTTC (Chapter Technology Transfer Committee)
- Bocce Ball Tournament on 9/19/15 at 9:00am
  - 2 Leagues, 8 teams total
  - Games will be 12 points each, 25-35 minutes
  - $1/ beer for event – provided by Steve
  - Frank to be there at 8:00am to help set up
  - Potentially no time limit on championship game, 16 point limit
  - Nathan and Rob will be there early

The Chapter may not act for the Society
BOG – Meeting Minutes

- Steve will bring flyers
- There will be a cover for eating just in case there is rain

- Program Schedule for 2015-2016
  - October 12th – Membership Promotion and Research Promotion
  - November 9th – Student Night (Dinner)
  - December 14th – Lunch Meeting
  - January – Holiday Party (Racquet Club?)
  - February 8th – AIA Lunch or Breakfast
  - March 14th – MP (Dinner)
  - April 11th – Tour (Emerson Building or Goodwill Ambassador) and Student Night (Dinner)
  - May 9th – YEA Lunch, have a past president
  - June – Golf Outing

- ASHRAE CRC 2016 is July 28-30 (Crown Plaza or Marriott)
  - Option A: Air Force Museum (Rick will email Denny to see if he has any connections at the base/museum) or Option B: Boonshoft Museum – Family Night on Friday Night
  - Dragons Game – Thursday Night (Rick will contact the Dragons to see if we can get multiple tickets)
  - Helix (Emerson) Tour (Evan will contact), Dayton Art Museum Tour – Friday
  - We will need to schedule some kind of bus system
  - Unsure if we will break even, make money, or lose money

History Report
- A small article on 4-H’s on past ASHRAE presidents

Website
- Nothing to report.

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