

Date of Meeting: November, 18 2015 **Location:** Heapy Engineering
Minutes Prepared By: Bryan Schenck **Time:** 8:00 AM – 9:30 AM

Attendance

Bryan Schenck	Rob Mauro
Jeremy Fauber	Lorraine Kapka
Tom Mastbaum	Nick Lamb
Rick Pavlak	Frank Mauro
Mike Kennedy	Evan Nutt
Russell Marcks	Eric Heinrich

Decisions Made

1. Meeting Minutes for the October 21, 2015 BOG meeting were approved
 - Rick Pavlak motioned, Lorraine Kapka second, All Approved.

Action Items

- | | Assigned To: | Due Date: |
|--|---------------------|-------------------------|
| 1. Contact the bank to determine how to go about opening a CRC checking account. | Rob Mauro | Before December Meeting |
| 2. Decide sponsorship levels outlined for the CRC | CRC Committee | Before December Meeting |

Minutes

PRESIDENT'S REPORT

- Thank you Tom M. for the donuts.
- Mike to follow up on the updated website.
 - Include information about the CRC.

PRESIDENT ELECT

- Thank you to Nathan for updating the chapter name tags.

TREASURER

- Rob provided updated account balances: (C) \$20,038.70 & (S)\$2,805.66.
- \$1,242 paid for the November meeting.
- 2015-2016 Budget has been updated.

SECRETARIAL REPORT

- Thank you Bryan for filling in for Meeting Minutes.

SCHOLARSHIP REPORT

- Scholarship applications have been dispersed to students to begin filling out.
- Mike provided applications to the UD Chapter.
- Russ will upload applications to the website.

STUDENT ACTIVITIES

- Russ will be submitting for two additional ASHRAE grants.

The Chapter may not act for the Society

- Group discussion on a potential tour and student night at Sinclair in April 2017.
- Student membership push is typically in January.
- Russ will have a presentation at the UD Student chapter meeting in February 2016.

K-12 STEM CHAMPION

- Lorraine spoke to students at the Kettering-Fairmont school district.
- Anytime Board of Governors members speak to K-12 groups, the chapter can claim PAOE points.
- Send a survey through the chapter email list for K12 activities.

RESEARCH PROMOTION

- Tom will email/call current RP totals to Sumeta/Bryan today.
- Tom has looked into the groups that donated to the golf outing, in various ways, and compiled a letter for the individuals/companies that only donate to RP during the golf outing.
- Discussion on including a poster of donors and their levels of donation to RP at monthly meetings.
 - Potentially provide 5 minutes for specific level donors as a result of their donation.
- Send out chapter email with the RP donation form urging members to donate to RP.
- Add a “Did You Know” section in the RP page to provide how many grants come back to the Dayton area as an incentive for individuals/companies to donate to RP.
 - Tom to provide list.
- Tom to re-work the RP letter and provide back to the Board of Governors to review.

MEMBERSHIP PROMOTION

- No changes in member status for the month of October. One transfer in member.
- Engineers expressed to Jeremy the interest to have more lunch meetings.

YEA / GRASSROOTS REPORT

- December 17th, 2015 – AIA combined happy hour at Dayton Beer Company “Ugly Sweater”.
- February 19-21st - Spring YEA leadership week. (Austin, TX)
- Steve to send information to Bryan for both events to include in a flyer and the newsletter.

HISTORY REPORT

- Get well soon Tom F., we are thinking of you.

CTTC (CHAPTER TECHNOLOGY TRANSFER COMMITTEE)/ CRC REPORT

- Program Schedule for 2015-2016
 - December 14th – Lunch Meeting (Seismic Wind Load Presentation)
 - January 8th – Holiday Party (Racquet Club - 6p-10p)
 - Send invitation out as soon as possible.
 - Music – Piano is first thought, guitar is second option.
 - February 8th – Joint Dayton AIA Breakfast (Distinguished Lecturer - Wei Sun)
 - March 14th – Membership Promotion (Dinner – Desiccant Dehumidification Presentation)
 - April 11th – Student Night & Tour (Dinner - Emerson Building)
 - May 12th – YEA Lunch (Presenter from Society)
 - June – Golf Outing (June 3rd or 10th) – Troy Country Club
- ASHRAE CRC 2016 is July 28-30 (Crown Plaza)
 - Carrillon for the dinner.
 - Working on the caterers.
 - Mike is looking into Dayton ASHRAE
 - Potential Sponsorship Levels

The Chapter may not act for the Society

- Committee to meet and approve these at a later date.
 - Platinum - \$3,000.00
 - Gold - \$2,000.00
 - Silver - \$1,000.00
 - Bronze - \$500.00
 - Friend of ASHRAE - \$100.00

Other

- Include a note about Mike Ayers' passing in the newsletter.
- Include a note about availability of special meals at meetings in all newsletters going forward.