

Date of Meeting: September 13, 2017 **Location:** Heapy Engineering
Minutes Prepared By: Brian Turner **Time:** 8:00 AM – 9:15 AM

Attendance

Steve Meier
Evan Nutt
Bryan Schenck
Jeremy Fauber
Brian Turner

Mike Weisman
Tom Ferdelman
Rob Mauro
Rick Pavlak
Frank Mauro

Decisions Made

1. Meeting Minutes for the August 16, 2017 BOG meeting were approved
 - Rob Mauro motioned, Bryan Schenck second, All Approved.
2. Motion to approve 2017/18 budget
 - Rob Mauro motioned, Jeremy Fauber seconded, all approved
3. Motion to have one person sit on Awards Jury for Green Expo
 - Rob Mauro motioned, Jeremy Fauber seconded, all approved.

Action Items

	Assigned To:	Due Date:
1. Bocce gift cards	Rob Mauro	9/15/17
2. Determine participant for Awards Jury	BOG	Next meeting
3. Pictures to Society highlighting local interest.	Tom Ferdelman	12/2/17
4. Rob & Bryan to meet regarding Holiday Party	Bryan & Rob	Next meeting

Minutes

PRESIDENT’S REPORT

- Thank you Tom for the donuts
- Discussion of the proposed budget
 - How should we estimate membership, agreed to budget membership at \$11,000.
 - Clarification of Scholarship expense, agreed to keep scholarship expense to \$3,500. Amend Income accordingly.
 - Monthly meeting expenses reduced.
- Michael Berning asked for ASHRAE to participate in 2018 Sustainability & Energy Awards
 - Will determine volunteer next meeting
- Grassroots Committee Chair Open

PRESIDENT ELECT

- Rob and Bryan to coordinate holiday party location
- Audit Complete

TREASURER

- Checking - \$27,357
- Saving - \$4,185
- Golf / Bocce Account – Need additional information
- Event Bright an option for Golf Outing
- PayPal account updated

SECRETARIAL REPORT

- Nothing to report

SCHOLARSHIP REPORT

- Website being updated to accept scholarship applications
- Emerson offering a \$500 scholarship this year.
- Advertise via the website and meetings

RESEARCH PROMOTION

- PAOE pts achieved for Full Circle
- RP Training went well, ideas to be presented in October
- Reminder that 50 PAOE pts allotted if \$5850 in by the end of the year

MEMBERSHIP PROMOTION

- 8 New Members
- 13 Transferred out

STUDENT ACTIVITIES

- Rob to submit chapter opportunity

YEA / GRASSROOTS REPORT

- Steve intending to meet with Russ Marcks this fall to discuss future opportunities

CTTC (CHAPTER TECHNOLOGY TRANSFER COMMITTEE)

- Green Expo experience
- April tour is still in the air, everything else is set
- Looking into sister branch, potentially remote webcast in the future

HISTORY REPORT

- Nothing to report

OTHER

- Website is complete
 - Scholarship and local dues are online
- Nathan working on updated membership list
- Bocce Ball
 - Frank coordinating food / event schedule