

**Date of Meeting:** September 14, 2016      **Location:** Heapy Engineering  
**Minutes Prepared By:** Sumeta Sachdeva      **Time:** 8:00 AM – 9:15 AM

**Attendance**

|                |                 |
|----------------|-----------------|
| Nathan Lammers | Russ Marcks     |
| Evan Nutt      | Tom Ferdelman   |
| Bryan Schenck  | Frank Mauro     |
| Tom Mastbaum   | Sumeta Sachdeva |
| Jeremy Fauber  | Steve Meier     |

**Decisions Made**

---

1. Meeting Minutes for the August 17, 2016 BOG meeting were approved
  - Jeremy Fauber motioned, Evan Nutt second, All Approved.
2. Close the CRC Account
  - Sumeta Sachdeva motioned, Bryan Schenck seconded, all approved

**Action Items**

---

- |                                  |                          |                               |
|----------------------------------|--------------------------|-------------------------------|
| 1. Reimburse Tom for RP Training | Assigned To:<br>Bryan S. | Due Date:<br>Next BOG Meeting |
|----------------------------------|--------------------------|-------------------------------|

**Minutes**

---

**PRESIDENT'S REPORT**

- Thank you Tom (and Nathan) for the donuts
- Holiday Party – Tentatively planning on Friday, January 13<sup>th</sup>, 2017
  - Looking at the engineers club as a venue because we have been over budget in the past
- Suggestion to invite all CRC sponsors to October ASHRAE meeting
- Chapter Opportunity Fund has a new deadline of November 30<sup>th</sup>
  - Student outreach event
  - Employee outreach event
  - Collaboration with Ohio Society of Professional Engineers
- Membership fees haven't been updated in many years, Tom will look to see when we increased fees last time

**PRESIDENT ELECT**

- No Updates

**TREASURER**

- Checking - \$15,638.68
- Saving - \$4,584.98
- CRC - \$1.00
  - We likely won't be reimbursed for the CRC

**SECRETARIAL REPORT**

- Nothing to report

**RESEARCH PROMOTION**

- Tom attended training for RP last weekend
- Request to get website updated for the RP page – Nathan will contact Mike Kennedy
- We are at 30% of our goal at \$6,300.00

**The Chapter may not act for the Society**

- Submitted receipts for reimbursement to Treasurer

#### **MEMBERSHIP PROMOTION**

- Jeremy attended training for MP last weekend
  - Would like to create a MP committee (membership recruitment and membership retention)
- 4 new members
  - 1 of which are new student members
- 13 member canceled this past year
  - 7 of which are students who have not renewed

#### **STUDENT ACTIVITIES**

- We have new student members, 1 at Sinclair and 2 at University of Dayton
- We have grant money and our scholarship scored #1 for the project submitted – this is not from RP funding
  - Suggest having students present to the board in November or December to the BoG
  - The students do not have funding to take the trip. Russ is asking if for \$1000 to front money which would be reimbursed after the trip. Frank suggested giving a per diem instead of a blanket amount. Jeremy Fauber to suggest \$400 per person.
  - Nathan will ask Pat if this is appropriate

#### **YEA / GRASSROOTS REPORT**

- YEA event is Saturday, October 22 for a Habitat Build Event

#### **CTTC (CHAPTER TECHNOLOGY TRANSFER COMMITTEE)**

- We will have a joint meeting with DRG and USGBC in May
- All other meetings are set

#### **HISTORY REPORT**

- No main updates, Tom will send items in for a regional meeting

#### **OTHER**

- 7 Teams have registered
- No volunteers for lunch so Frank will bring (likely around \$100-\$150)
- \$200 for gift cards – Bryan will bring
- Steve has snacks and drinks for the event