

Date of Meeting: October 19, 2016 **Location:** Heapy Engineering
Minutes Prepared By: Sumeta Sachdeva **Time:** 8:00 AM – 9:15 AM

Attendance

Bryan Schenck	Nathan Lammers
Tom Mastbaum	Mike Wiseman
Rob Mauro	Evan Nutt
Frank Mauro	Jeremy Fauber
Tom Ferdelman	Lorraine Kapka
Rick Pavlak	Steve Meier

Decisions Made

1. Meeting Minutes for the September 14, 2016 BOG meeting were approved
 - Jeremy Fauber motioned, Rob Ma second, All Approved.
2. Close the CRC Account
 - Sumeta Sachdeva motioned, Bryan Schenck seconded, all approved

Action Items

No Action Items from this meeting

Minutes

PRESIDENT'S REPORT

- Thank you Tom for the donuts
- Nathan will attend UD ASHRAE meeting on October 20, 2016 and will remind students of scholarships
- Need to invite the scholarship winner to the next meeting (Nathan will do this)
- Taxes are due on November 15th – Friendly reminder to Bryan
- MCO – Manual Chapter Operations – Now there is stronger language to perform the audit
- Nathan has mailed out all remaining certificates from the CRC
- Holiday Party – Changed tentative planning to January 7th, 2017
 - Potential Wine Tasting or Beer Tasting at the Engineers Club which is about \$50 a head. This includes dinner and serving
 - Suggested Pandora dinner music
 - Likely no extra for renting room, but Nathan will check
- Website needs to be updated to include information on research and scholarships
- November 30th is the new deadline for the Chapter Opportunities Fund for a special event
 - Potentially fund joint AIA meeting
 - Potential funding to students to attend ASHRAE Conference
- Membership dues!
 - 1996 - \$75
 - 2000 - \$85 (8 years)
 - 2007 - \$95 (10 years)
 - Suggest to up local chapter dues to \$100 next year (10 year mark). This would be done through society. It would be nice to have this done by July 1st
 - Currently have 150 local members right now
 - Table discussion till the next BOG meeting

PRESIDENT ELECT

- No Updates

The Chapter may not act for the Society

TREASURER

- Checking - \$15,744.00
- Saving - \$4,585.02
- Taxes will be done before the next BOG meeting

SECRETARIAL REPORT

- Nothing to report

RESEARCH PROMOTION

- We have made Full Circle for this year
- We are at 43% of goal for this year – we have raised \$7,203
- Potential idea to raise more money is to create some kind of advertising book

MEMBERSHIP PROMOTION

- 2 new members in October
 - 0 new student members
- 1 member canceled in October
 - 0 student members
- Would like to add a little note to the newsletter

STUDENT ACTIVITIES

- No updates

YEA / GRASSROOTS REPORT

- YEA event for a Habitat Build will need to wait till January
- Ugly Sweater Outing – will try to get a sponsor for this event

CTTC (CHAPTER TECHNOLOGY TRANSFER COMMITTEE)

- All other meetings are set

HISTORY REPORT

- Will review history items and bring to next meeting
- May will be a DRG Luncheon
- June is Golf Outing

OTHER

- Bocce Ball Thank you note to the Italian Club and Solid Blend Technology
- Next Year Bocce Ball will be tentatively September 15th, 2017