

Date of Meeting: July 20, 2016 **Location:** Heapy Engineering
Minutes Prepared By: Sumeta Sachdeva **Time:** 8:00 AM – 9:15 AM

Attendance

| | |
|-----------------|----------------|
| Bryan Schenck | Frank Mauro |
| Nathan Lammers | Rob Mauro |
| Sumeta Sachdeva | Tom Ferdleman |
| Tom Mastbaum | Lorraine Kapka |
| Evan Nutt | Rick Pavlak |
| Jeremy Fauber | Mike Kennedy |
| Eric Heinrich | Steve Meier |

Decisions Made

- Meeting Minutes for the June 15, 2016 BOG meeting were approved
 - Jeremy Fauber motioned, Nathan Lammers second, All Approved.

Action Items

| | Assigned To: | Due Date: |
|---|--------------------------|-------------------------|
| 1. Follow up with Reick on their Scholarship | Rob Mauro | Before next BOG meeting |
| 2. Prepare for financial audit | Rob Mauro | Before next BOG meeting |
| 3. Bryan Schenck has been appointed as treasurer, Bryan to take ownership of chapter accounts | Bryan Schenck, Rob Mauro | Effective Immediately |

Minutes

PRESIDENT’S REPORT

- Thank you Tom for the donuts
- Rick Pavlak is a new ASHRAE Fellow
- Begin planning of holiday party – discussion with Mike

PRESIDENT ELECT

- Nothing to report

TREASURER

- Account information needs to be transferred from Rob to Bryan
- Golf outing, UD scholarship, and paid Tom for his travel expenses
- Checking - \$21,935
- Saving - \$3,305.88
- CRC - \$21,216.53
- Golf Outing Income – Over \$14,000 and needs to transfer around \$7,000 to RP
- After the next BOG meeting, Tom will work with Rob to perform an audit
- Taxes are due November 15

SECRETARIAL REPORT

- Nothing to report

SCHOLARSHIP REPORT

- The student who missed his recognition missed this past year will be recognized in November
- Reick scholarship should be in order soon
- Scholarship Application to be put online

STUDENT ACTIVITIES

- Nothing to report

RESEARCH PROMOTION

- Last year we were second in the region for the number of PAOE points
- Encouragement to support ASHRAE for Full Circle
- Next year should be just as good!

MEMBERSHIP PROMOTION

- 17 new members
- 14 new student members
- 9 member canceled this past year
- 7 students who have not renewed

YEA REPORT

- 6 people came to the ASHRAE social
- In the future, promote event a few months in advance
- Have a couple events planned for the upcoming year
- Budgeted \$200 for the past year
- Will continue to try to get meetings sponsored

GRASSROOTS REPORT

- Encouragement to send an update to building officials from ASHRAE and reaching out to school building officials as well

CRC

- Major planning done every week on Thursday
- Meeting Wednesday, July 27 to put all the bags together and finalize everything
- On Tuesday, July 26, Sumeta and Mike will print name tags and small signs

HISTORY REPORT

- Tom has been working with Mike to combine all the Dayton ASHRAE history items together

OTHER

- Bocce event is set for September; still looking for sponsors; can have up to 24 teams; 4 \$50 gift cards for the winners

The Chapter may not act for the Society