

Date of Meeting: December 21, 2016 **Location:** Heapy Engineering
Minutes Prepared By: Bryan Schenck **Time:** 8:00 AM – 9:15 AM

Attendance

Bryan Schenck	Frank Mauro
Nathan Lammers	Rob Mauro
Tom Mastbaum	Lorraine Kapka
Evan Nutt	Tom Ferdleman
Rick Pavlak	Steve Meier
Jeremy Fauber	Mike Weisman

Decisions Made

1. No Meeting Minutes to Approve.

Action Items

	Assigned To:	Due Date:
1. No action items	-	-

PRESIDENT'S REPORT

- Thank you Tom for the donuts.
- Recently submitted chapter website for Chapter Opportunity funding.
- Connected with Dave Waibel for Scholarship donation.
- Communicating with additional outlets to confirm pricing on website services.
- Mike Weisman to maintain the Golf Outing – Confirm with Troy CC about potential dates/times.
- Holiday Party
 - Saturday, January 7th – Engineer's Club, Main Dining Room
 - Event opens 6:30pm, Meal/Tasting at 7pm
 - Wine/Beer tasting
 - Four courses
 - Theme –
 - Budget is important - \$3500 for 50 people
- Meeting Attendance – 'Friends of ASHRAE' and existing society Life Members
- Membership Drive.

PRESIDENT ELECT

- Reick– No information to date on endowment scholarship.

TREASURER

- Checking - \$15,189.55
- Saving - \$4,585.10
- Review 'Friends of ASHRAE' list to see when the last payment was made.

SECRETARIAL REPORT

- Nothing to report

The Chapter may not act for the Society

SCHOLARSHIP REPORT

- Scholarship Application due by end of January.
- Tom Mastbaum to reach out to determine how much is currently in the Rieck Endowment Fund.

STUDENT ACTIVITIES

- Nothing to report

RESEARCH PROMOTION

- Correction of additional items.
- \$9,153 to date, 54% of our goal.

MEMBERSHIP PROMOTION

- 5 new members
- 13 new members for the year, 10 are YEA
- 12 members canceled this past year
- 6 student members, 9 cancellations
- 4 members are expired for nearly 6 months, reach out to them

YEA REPORT

- Planning for a March event – potentially basketball or St Patrick’s Day related

GRASSROOTS REPORT

- Sonya Pouncy to potentially call into a Board of Governors meeting.

HISTORY REPORT

- Regional Chair has a mid-year report due. Tom to fulfill what’s needed for that

CTTC REPORT

- Nothing to report

OTHER

- STEM – Science Fair on Saturday, February 11th.
 - Kids exhibits and programs
 - PAOE points for outreach for members that are judges.
 - Potential to sponsor a prize at \$175.
 - Tom to find out final date for sponsorship
- Tech Weekend – February 18th & 19th.
 - Target audience is 10-15-year-old children.
 - Exhibits & Activities.
 - Engineer’s Club is looking for volunteers to work their table/exhibit.
- Bocce – September 17th (Always the Friday at Italian Festa)