

**Date of Meeting:** August 17, 2016      **Location:** Heapy Engineering  
**Minutes Prepared By:** Sumeta Sachdeva      **Time:** 8:00 AM – 9:15 AM

### Attendance

Rob Mauro	Bryan Schenck
Tom Ferdelman	Steve Meier
Frank Mauro	Rick Pavlak
Lorraine Kapka	Sumeta Sachdeva
Nathan Lammers	Mike Wiseman
Jeremy Fauber	Mike Kennedy

### Decisions Made

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1. Meeting Minutes for the July 20, 2016 BOG meeting were approved
  - Nathan Lammers motioned, Rick Pavlak second, All Approved.
2. Reimburse Tom Mastbaum \$130 to help with hotel costs in Chicago for RP training
  - Bryan Schenck motioned, Lorraine Kapka second, All Approved.
3. Purchase up to \$100 plaque for Evan Nutt for CRC co-chair and President for 18 months
  - Rick Pavlak motioned, Lorraine Kapka second, All Approved
4. Approve current 2016-2017 Budget
  - Jeremy Fauber motioned, Rick Pavlak second, All Approved
5. Reimburse Jeremy Fauber \$150 to cover hotel costs in Atlanta for Membership Training
  - Sumeta Sachdeva motioned, Bryan Schenck second, All Approved
6. Spend \$200 on food and soda for the Bocce tournament if no sponsors are found
  - Nathan Lammers motioned, Rob Mauro second, All Approved

### Action Items

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- No Action Items

### Minutes

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#### PRESIDENT'S REPORT

- Thank you tom for the donuts
- Nathan will schedule a mid-year party for reviewing PAOE points
- Nick Lamb would like to lead the golf outing again, but needs help with registration, setup, and sponsorships. Mike Wiseman will help Nick in the next golf outing.
- Tom Mastbaum is going to RP training in Chicago; Funding Tom's hotel room for \$130
- Potentially combine a fishing trip with the golf outing – chapter will include this in a survey to members to ask their opinions on the location of the golf outing
- Give an award to Evan Nutt for work associated with CRC and being President for 18 months
- Rajan Rajendran could not be a Fellow because he has not been involved with ASHRAE long enough.
- JAM is September 21<sup>st</sup> at the Dayton Racquet Club
- Michael Berning would like a joint meeting between USGBC and DRG during lunch. These happen once a quarter. This may happen in May of 2017.
- Green Expo is coming up – Mike K., Nathan, Bryan, and Sumeta will volunteer

**The Chapter may not act for the Society**

**PRESIDENT ELECT**

- \$17,500 check for scholarship was sent to Atlanta with more money potentially coming from Doug. Will need \$30,000 total to create an endowment and will be self-sufficient.

**TREASURER**

- Checking - \$21,600.97
- Saving - \$4,584.94
- CRC - \$11,938.54
- 2016-2017 Budget
  - Expenses: \$28,781.29
  - Income: \$29,000.00
  - Discussion point: Where to host Holiday Dinner to keep budget under \$3500, potentially host at the Engineers Club
- CRC Account – will likely need to put around \$1,500 into the CRC account from the chapter to cover expenses. Could this cost be partially paid by the Region because in total we were around \$3500 in deficit including the \$2000 seed money? Evan paid this bill so we will need to reimburse him. Bryan will work to balance this account

**SECRETARIAL REPORT**

- DRG is asking ASHRAE if anyone would be willing to help review Energy Audits – need to add to news

**RESEARCH PROMOTION**

- Tom attending RP training

**MEMBERSHIP PROMOTION**

- 3 new members; no new school members; a few delinquent members
- Jeremy attending training in Atlanta, asking for reimbursement for hotel

**STUDENT ACTIVITIES**

- Nothing to report

**YEA / GRASSROOTS REPORT**

- October 22<sup>nd</sup> YEA event
- December 15<sup>th</sup> YEA festive party, will be sponsored
- Nothing to report on grassroots

**HISTORY REPORT**

- Tom and Mike will work to update history boards

**OTHER**

- About 7 teams expected; Looking for a sponsor to get food and soda; needs \$60 check for clean-up fee; moving ASHRAE meeting to September 14<sup>th</sup> to help promote this