Date of Meeting: December 17, 2014  
Location: Heapy Engineering

Minutes Prepared By: Robert Mauro  
Time: 8:00 a.m. – 9:30 a.m.

Attendance

Steve Meier  
Jeremy Fauber  
Bryan Schenck  
Mike Kennedy  
Nathan Lammers  
Tom Ferdelman  
Evan Nutt  
Rob Mauro  
Rick Pavlak

Decisions Made

1. Meeting Minutes for the November 19, 2014 BOG meeting were approved  
   - Evan Nutt motioned, Rick Pavlak second, All Approved.

Action Items

<table>
<thead>
<tr>
<th>Action Item</th>
<th>Assigned to</th>
<th>Due date</th>
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</thead>
<tbody>
<tr>
<td>1. Send November 2014 meeting minutes to Russ for website and to our DRC and RMCR</td>
<td>Rob Mauro</td>
<td>ASAP</td>
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<tr>
<td>2. Check into the feasibility of transferring all ASHRAE funds to a local credit union or bank.</td>
<td>Evan Nutt</td>
<td>Before Next BOG</td>
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<td>3. Ask speakers of the spring ASHRAE meetings if they are open to tech sessions.</td>
<td>Steve Elrich</td>
<td>Before Next BOG</td>
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<tr>
<td>4. Put an advertisement about WSU Professional Development in the ASHRAE Newsletter</td>
<td>Bryan Schenck</td>
<td>Before Next BOG</td>
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<td>5. Investigate if the Scholarship Report should be included in the ASHRAE Newsletter</td>
<td>Evan Nutt</td>
<td>Before Next BOG</td>
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<tr>
<td>6. Investigate suitable software for website creation</td>
<td>Rick Pavlak</td>
<td>Before Next BOG</td>
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</tbody>
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Minutes

PRESIDENT’S REPORT

- Thank you Tom Ferdelman for the donuts.
- President’s Breakfast Review
- WSU Professional Development Review for the ASHRAE Newsletter
- Webcast on April 23, 2015 – Heapy to Host

The Chapter may not act for the Society
• Legionella Summit on January 14, 2015
• Past President Meeting Review
• ASHRAE President Elect will visit. Heapy volunteers to sponsor.

**PRESIDENT ELECT**
• Reviewed the Holiday Party Budget/Location
  o Holiday Party will be January 17, 2015 at the Dayton Art Institute.
  o Invitations to be mailed out.

**TREASURER**
• Status of current checking and savings accounts: (C) $19,676.71 & (S) $3190.11.
• New name tags for the Dayton ASHRAE Chapter have been created. Thank you Evan Nutt, Nathan Lammers, and Mike Kennedy for the help!

**SECRETARIAL REPORT**
• Nothing to report.

**SCHOLARSHIP COMMITTEE**
• Two ASHRAE scholarships are proposed and the idea of sponsored scholarships is brought up. Further investigation is required.

**RESEARCH PROMOTION**
• RP is currently at $7,868.35 (60.5% of our $13,000 goal)

**STUDENT ACTIVITIES**
• Nothing to report.

**MEMBERSHIP PROMOTION**
• Nothing to report.

**YEA / Grassroots Report**
• Nothing to report.

**CTTC (Chapter Technology Transfer Committee)**
• Nothing to report.

**Other Items**
• Bryan Schenck (Webmaster)
  o ASHRAE Domain name exists
  o Dayton BOG needs to find a suitable software program in order to create the website. Further investigation is required.

The Chapter may not act for the Society