**BoG - Meeting Minutes**

**Date of Meeting:** August 21, 2013  
**Location:** Heapy Engineering  
**Minutes Prepared By:** Nathan Lammers  
**Time:** 8:00 a.m. – 9:30 a.m.

**Attendance**

- Steve Elrich  
- Jeremy Fauber  
- Tom Ferdelman  
- Larraine Kapka  
- Mike Kennedy  
- Kyle Kurtz  
- Nathan Lammers  
- Dennis Lammlein  
- Steve Meier  
- Evan Nutt  
- Rick Pavlak

**Decisions Made**

1. Approved meeting minutes from the July 17 meeting  
2. BoG approved by vote to fund hotel for 1 night for Membership Chair to attend Membership Conference and Research Chair to Attend Research Conference  
3. BoG approved by vote to reimburse Registration Fee for Officers and Chairs plus $50 per vehicle for attending CRC

**Action Items**

<table>
<thead>
<tr>
<th>Action Description</th>
<th>Assigned to</th>
<th>Due date</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Send Russ meeting minutes to put on website</td>
<td>Nathan Lammers</td>
<td>ASAP</td>
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<tr>
<td>2. Contribute to Full Circle</td>
<td>All</td>
<td>Mid Sept.</td>
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<td>3. Get September Speaker (Uptime or Allied)</td>
<td>Kyle Kurtz</td>
<td>ASAP</td>
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<td>4. Move $470 from Checking to Scholarship for Golf Outing</td>
<td>Mike Kennedy</td>
<td>ASAP</td>
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<tr>
<td>5. Contact Engineers Club to Verify Pricing</td>
<td>N Lammers/E Nutt</td>
<td>ASAP</td>
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<tr>
<td>6. Contact Steve Coppock about attending BoG Meetings and Membership Conference in Atlanta on September 14</td>
<td>Kyle Kurtz</td>
<td>ASAP</td>
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<tr>
<td>7. Investigate Sinclair Space Availability for Potential Expo March 10, 2014</td>
<td>Larraine Kapka</td>
<td>ASAP</td>
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<tr>
<td>8. Produce Documentation from Previous Expo</td>
<td>Jeremy Fauber</td>
<td>ASAP</td>
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<tr>
<td>9. Evan to Investigate Lew Harriman and a Refrigerant Distinguished Lecturer for Expo and Oct 14 Meeting</td>
<td>Evan Nutt</td>
<td>ASAP</td>
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<tr>
<td>10. Have Planning Meeting</td>
<td>CTIC Committee</td>
<td>ASAP</td>
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<tr>
<td>11. Contact Femando w/ AIA for Joint Feb. Meeting</td>
<td>Jeremy Fauber</td>
<td>ASAP</td>
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<tr>
<td>12. Re-imburse for CRC attendance</td>
<td>Mike Kennedy</td>
<td>ASAP</td>
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Minutes

PRESIDENT’S REPORT
• Thank you Jeremy for the donuts
• Approved meeting minutes from the July 17 meeting
• Still need to find September Meeting Speaker, potentials: Allied Supply or Uptime Solution
• Kyle to contact Steve Coppock about attending BOG Meetings and Membership Conference in Atlanta on September 14

TREASURER REPORT
• $3,500 check for Research Promotion has been removed from main checking account
• The chapter’s current balance stands at $14,229
• The chapter’s current scholarship balance stands at $3,833
• Need to move $470 from Checking to Scholarship for Golf Outing
• BOG approved by vote to reimburse Registration for Officers and Chairs plus $50 per vehicle for attending CRC
• BOG approved by vote to fund hotel for 1 night for Membership Chair to attend Membership Conference and Research Chair to Attend Research Conference

SECRETARIAL REPORT
• Welcome Nathan Lammers to his first meeting
• Nathan to work with Evan to contact Darbie Kincaid at the Engineers Club to confirm that the prices have not changed

SCHOLARSHIP COMMITTEE
• Scholarship Marketing to kick off soon
• Scholarship upped to $750 this year

RESEARCH PROMOTION
• Full Circle is due November 15, but would like to have everyone’s donations in by mid-September

STUDENT ACTIVITIES
• The chapter has no current update from Student Activities

MEMBERSHIP PROMOTION
• The chapter has no current update from Membership Promotion
• It was suggested that Steve Coppock should attend September 14 Membership Conference in Atlanta

PRESIDENT ELECT
• Suggested that we think about having Mini Dayton ASHRAE Show in March 2014
  a. Larraine investigating Sinclair Space Availability for March 10, 2014
  b. Jeremy to produce documents from last Expo
  c. Evan to look into Lew Harriman as Distinguished Lecturer for Expo
  d. Evan to look for Refrigerant Distinguished Lecturer for October 14 Meeting

CTTC (Chapter Technology Transfer Committee)
• Need to have meeting to plan for the year
• Current schedule (subject to change):
  a. September 9 - YEA Meeting (Lunch)
  b. October 14 - Membership Promotion Meeting (Dinner)
  c. November 11 - Research Promotion Meeting (Dinner)
  d. December 9 - TBD (Lunch)
  e. January ?? - Holiday Party (TBD)
  f. February 10 - Joint meeting with AIA (Lunch/Possible Afternoon Session)
  g. March 10 - Potential Expo
  h. April 14 - TBD (Tour)