

MEETING MINUTES

ASHRAE / Dayton Chapter

Date: July 16, 2009

Place: Heapy Engineering Headquarter

Attendance: Jeremy Fauber (JF)
Rick Pavlak (RP)
Mark Rapier (MR)
Steve Meier (SM)
Gordon Schweitzer (GS)
Tom Ferdelman (TF)
Frank Mauro (FM)

Purpose: Monthly Board of Governor's (BOG) Meeting

Items Discussed: Agenda Items

1. Treasurer: TF indicated that he was coordinated the Treasurer document and auditing last years items. RP has 'Quicken' software for TF to work with. TF and SM will get together next week (possibly 7/20/09) to review and transfer the books to Steve.
2. Treasurer: JF reported that we had to submit form 990 to the IRS by October of this year. This is a requirement for 'Non-profit' entities who are under \$25,000.00 in total 'pass-through' money.
3. Treasurer: JF would like to develop a budget for the coming year. He will work with TF and SM to develop the budget.
4. CRC: JF, RP, TF, SM, Lorraine Kapka, and Russ Marcks are signed up to attend this year's CRC meeting in Akron. JF will see if members unattached to a particular committee can fill in for the committee chairs who will not be attending.
5. CRC: Dayton will financially support the local members who are going as follows:
 - Officers and Committee Chairpersons: Reimburse the Hotel, the Registration fee, and mileage expense of \$.45 per mile.
 - Interested Local ASHRAE members: Reimburse the Registration fee, and \$100.00 for expenses.
6. Membership: GS discussed his new position. He wants to concentrate on getting past members who have left to rejoin the local chapter. He is also asking for ideas and help from experienced chapter members. GS will present his view and plan at the next meeting.
7. CTTC: Mike Kirchens was unable to attend. However, there was the following discussion.
 - JF reported that he has obtained Tom Werkema to be the Keynote speaker at the October mini-ASHRAE show.

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- Some ideas for meetings are ASHRAE 55; ASHRAE 90.1; possible Culinary Party for our Holiday party, with the Sinclair Community College gourmet class doing the cooking.
 - Looking for someone to set up the golf outing, and to stay involved in the future. JF will ask Steve Fraley if he is interested in being the chairman one more time, and training someone for the future.
8. Mini-ASHRAE show on October 20th at SCC. There was a discussion about the proposed costs of the table-top exhibits as well as the 'Large Group Presentation' fee. MR indicated that the 'Presentation' fee may be too expensive. He also encourage the BOG to invite more organizations so that the exhibitors were doing more than 'selling' to each other.
- Organizations recommended: IFMA; BOMA; AIA; BCA; AEE; USGBC; CSI; and others appropriately involved with the Industry.
 - There will be a membership table at the meeting for co-sponsors of the event.
9. The meeting was adjourned.

The preceding has been prepared by ASHRAE/Dayton Chapter for the purpose of documenting our recent meeting. Further additions, clarifications or amendments of any of the items contained herein are invited. Please direct comments promptly to the writer so that the meeting notes can be amended.

Prepared By: Frank A. Maurto
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FAM

Distribution: