BOG MEETING MINUTES

Date: 3-15-12

Attendance: Steve Meier, Jake Taylor, Rick Pavlak, Larraine Kapka, Kyle Kurtz, Jason Gillespie, Evan Nutt, Jeremy Fauber, Frank Mauro, Russel Marcks

Note: All Bold-Italics Indicate Action Item Commitments

PRESIDENTS REPORT
• Thanks Steve for the donuts
• Steve approved last month’s minute meetings
• Steve will send personal invites to past presidents for the April meeting

TREASURER REPORT
• The current balance is $15,609
• Kyle had more than $4,000 in uncashed checks which is why the balance seemed lower
• Kyle and Steve will begin the state taxes

SECRETARIAL REPORT
• Jake will continue to work on chapter roster – next meeting he can show the progress
• Jake will talk to Greg about getting local members information that he has on paper
• Jake will send the list of members he’s including in the roster to Tom to verify activity status

SCHOLARSHIP COMMITTEE
• There were 2 Sinclair applicants and it was decided that a scholarship should go to each of them
• Frank Brewster and Scott Weaver each are the recipients
• Larraine will have the big check and donor display board for next meeting

RESEARCH PROMOTION
• Denny hasn’t received any more money yet – he is still waiting on the Copeland check

STUDENT ACTIVITIES
• Russ hasn’t heard from the UD ASHRAE lately
• Sinclair students use ASHRAE.org to read journal articles which is good
• 9 students came on the Milton Union tour
• Frank asked if Russ/Larraine can write an article on the Sinclair capstone project in June
• Larraine mentioned possibly preparing a poster acknowledging the grants given by national ASHRAE and invite the Wright State recipient of a grant this year to the next meeting

MEMBERSHIP PROMOTION
• Greg has been very busy and will catch up on ASHRAE stuff in the next few weeks
CTTC
• Emerson is set up to speak at April’s meeting
• Vectren and DP&L will present rebate programs in a tech session
• **Jake** will send Jeremy contact information for Stephanie at DP&L
• Jeremy reminded Kyle and Steve to fill out state tax return forms – we shouldn’t owe anything but still need to fill it out
• ASHRAE will pay the whole catering bill from the Milton Union Tour and then Trane will reimburse us for the total minus the $900 that we agreed to pay
• There will be a ‘viewing party’ of the April National ASHRAE Webcast at Heapy

GENERAL
• Frank asked that we change all golf outing information to include Kerry’s information and not his own
• It was decided that there would be a 90-10 split for the golf outing money between research and scholarship
• Frank ensured that Kerry is working VERY hard on this golf outing – Thanks Kerry!
• Frank mentioned that we should add in the sponsorship form that “There will be a program to recognize sponsors”
• We are still looking for a beverage sponsor for the golf outing
• We went through the email that Frank handed out which had a good re-cap of all golf outing information
• PAOE points will be more difficult to earn this year as they took away some of the softballs – be ready!
• Rick reminded all that Heapy does some Women in Engineering activities through UD and to remember that for PAOE points
• Jason has a list of interested members in various positions – Possibly James McCabe for Membership, Mark Rapier for something, Andrew Tudor, Scott Weaver, etc
• Denny is looking for someone to take over – **Jake** will send Denny Kevin Hallinan’s contact information
• Jason will attend the presidents training meeting in mid-late April